Using this Resource

This document will assist you with preparing for and/or beginning to work on the UCEAP application *without* logging into the application system.

These guidelines are valid for **Summer 2019, Fall 2019, Academic Year 2019-20, Spring 2020,** and **Calendar Year 2020** UCEAP applications and apply to *UC Berkeley students only.*

Application requirements are subject to change.

Advising Notes

All applicants are expected to review the UCEAP Advising Notes for the programs that interest them prior to submitting an application.

Overview of the UCEAP Application

The UCEAP application includes the following sections. Utilize the hyperlinks below to skip directly to instructions for a specific item.

Applicant Info

CalCentral Academic Summary

CalCentral Transfer Credit Report

- o Transfer Credit Report
- o Unofficial non-UCB transcripts (*all* transfer students **or** *all students for some* UCEAP programs)

Language Background (appears only if required by UCEAP program)

Statement of Purpose

Preliminary Academic Planning Form

- o Major adviser signature required for students in the College of Engineering, plan ahead!

MyEAP Application

Passport

- o List of programs that require valid passport at time of application

Letter(s) of Recommendation (appears only if required by UCEAP program)

Prerequisites and Program Ranking (summer physics programs only)

Program Specific Forms (if required by UCEAP program)

Applicant Info

The following information will be collected on the Applicant Info page.

- Program to which you are applying
    - Select UCEAP Country
    - Select UCEAP Program
    - Select UCEAP Term Option
    - Select UCEAP Host Institution

- Student Information
    - Student SID (auto populated with CalNet login)
    - First and Last Name in CalCentral (auto populated with CalNet login)
    - Birthdate
    - Name as it appears on your passport
    - Email (auto populated with CalNet login)
    - Alternate email
    - Local phone number

- Citizenship and Residency for Tuition
    - Citizenship status
    - Country of citizenship
    - Country of dual citizenship
    - Univ. of California tuition residency status
    - Pell grant status

- Academic Information
    - Graduate or undergraduate
    - If graduate, name of program
    - If undergraduate:
        - College/Intended Major 1
        - College/Intended Major 2
        - College/Intended Major 3
        - Minor 1
        - Minor 2

- Class Standing
    - Class Level at Time of Participation in UCEAP (by semesters)
    - Class Level at Time of Participation in UCEAP (by units, including AP and transfer credit)
    - Expected Graduation Date (match what is currently listed in CalCentral)

- Exceptional Circumstances
    - Dual Applications
    - Leave of Absence
    - Back to Back Participation
    - Consecutive UCEAP Programs ("back to back" participation)
    - Program Eligibility
    - Dependents

Cal Central Academic Summary

- You will upload a PDF copy of your Academic Summary from CalCentral:
    - Log into CalCentral
    - Click on the "My Academics" tab
    - Click the "View Academic Summary" link (at the top of the "Semesters" section)
    - Save or print this page as a PDF

CalCentral Transfer Credit Report

Required for all students*:

- You will upload a PDF copy of your Transfer Credit Report from CalCentral:

    - Log into CalCentral
    - Click on the "My Academics" tab
    - Locate the Transfer Credit section (currently bottom right)
    - Click on "Transfer Credit Report"
    - Save or print this page as a PDF
    - You will upload this document even if no exam scores or transfer courses are listed on it.

    *If you have **zero units of transfer credit** (no AP or exam units, and no college coursework from another institution) you will not have a transfer credit report. This is a very infrequent circumstance, but if it applies to you, will you will be able to check a box that allows you to submit your application without uploading a Transfer Credit Report.

Required for all transfer students **or** all students for *some* UCEAP program options*:

- You will upload a transcript for every institution listed on your Transfer Credit Report.
    - Unofficial transcripts are acceptable.
    - Both your name and the name of the institution must be included as part of the unofficial transcript printout (not written in by hand).
    - If the unofficial transcript does not include both your name and the name of the institution you will need to order or photocopy an official transcript to scan and upload.
    - Transcripts must be issued in your legal name, as it appears on your passport.

* UCEAP program options requiring an unofficial transcript for every institution listed on your Transfer Credit Report:

Ireland:	Irish Parliament Internship, Institute of Public Administration
Netherlands:	Agriculture & Environmental Science, Wageningen Univ.
Netherlands:	Business & Economics, Maastricht Univ.
Netherlands:	International Summer School, Maastricht University
UK – England:	Sotheby's Art Institute
UK – England:	University of the Arts London /London College of Communication

Language Background

This tab appears only if a language background forms is required by the UCEAP program. There are three types of language background forms, described below.

- Language Status Report (Generic)
  This form is typically used when there is no minimum language prerequisite for the program, but UCEAP would like to know what exposure you have to the language of the host country. Early preparation is not needed to complete the form.

- Language Status Report (Program Specific)
  This form is typically used when there is no minimum language prerequisite for the program, but UCEAP would like to know what exposure you have to the language of the host country. Early preparation is typically *not* needed to complete the form, but the country specific versions are listed below.

Argentina:	Spanish Intensive Language, Torcuato Di Tella University
China:	Summer Intensive Chinese, Peking University
France:	Only in Paris, UC Center Paris
France:	Language & Culture (Intensive Track), UC Center Paris
France:	Language & Culture (Semi-Intensive Track), UC Center Paris
France:	Language & Culture, UC Center Paris
France:	Sciences Po, Paris
France:	Sciences Po, Reims
France:	Univ. of Bordeaux (all options EXCEPT Pre-ILP + Fall/Year)
France:	Studies in English in Lyon
Germany:	European Studies, Free Univ. Berlin (BEST)
Italy:	All Roads Lead to Rome, UC Center Rome (Fall Semester)
Italy:	Art, Food, and Society, UC Center Rome (Spring Semester)
Italy:	Made in Italy, UC Center Florence (Quarter)
Italy:	Made in Italy, UC Center Florence (Semester)
Italy:	Univ. of Bologna
Italy:	University of Commerce Luigi Bocconi
Japan:	Beginning Japanese, Osaka Univ.
Jordan:	Advanced Arabic Language, Amman
Jordan:	Middle East Studies, Amman
Russia:	Russian Area Studies, St. Petersburg (Semester/Year)
Spain:	Contemporary Spain, UC Center Madrid
Spain:	Language & Culture, UC Center Madrid
Taiwan:	Language & Culture Summer Sessions, National Taiwan Normal Univ.

- Satisfaction of Language Prerequisite Form
  This form is typically used when there is a minimum language prerequisite for the program. On the form you will document how you will satisfy the minimum requirement by the time of departure for the program. Programs with Satisfaction of Language Prerequisite Forms are listed below.

Belgium:	Field Research & Internship, Brussels
Brazil:	Pontifical Catholic University of Rio de Janeiro
Chile:	Chilean Universities

  (*continued*)

Dominican Republic:	Community Public Health, Santiago
France:	Field Research & Internship, Paris
France:	Field Research & Internship, Strasbourg
France:	Language & Culture, Univ. of Bordeaux
France:	Univ. of Bordeaux (Pre-ILP + Fall/Year only)
France:	Univ. of Lyon (Fall/Year)
France:	Univ. of Lyon (Spring)
Germany:	Free Univ. Berklin, Humboldt Univ. Berlin, Technical Univ. Berlin (Fall/Year)
Germany:	Free Univ. Berklin, Humboldt Univ. Berlin, Technical Univ. Berlin (Spring)
Japan:	Hitotsubashi University, Keio University, Osaka University, Waseda University
Japan:	Language & Culture, International Christian University
Japan:	International Christian Univ. (Summer L&C + Fall or Summer L&C + Year)
Japan:	International Christian Univ. with Internship (Spring)
Jordan:	Advanced Arabic Language, Amman
Mexico:	Field Research, UC Center Mexico City
Mexico:	Global Health in Mexico
Mexico:	National Autonomous Univ. of Mexico (UNAM)
Mexico:	Leadership in Social Justice and Public Policy, Mexico City & Sacramento
Russia:	Russian Language, St. Petersburg (Fall/Year/Spring)
Senegal:	African & Development Studies, Dakar
Spain:	Carlos III (Pre-ILP + Fall only)
Spain:	Complutense Univ. of Madrid
Spain:	Intensive Spanish Language, Univ. of Cadiz
Spain:	Internships in Business & Economics, Univ. of Cantabria (ILP + Spring)
Spain:	Internships in Business & Economics, Univ. of Cantabria (Spring)
Spain:	Language & Culture, Univ. of Cordoba
Spain:	Univ. of Barcelona (Fall/Year)
Spain:	Univ. of Barcelona (Spring)
Spain:	Univ. of Granada
Switzerland:	Global & International Studies, University of Geneva
Taiwan:	National Taiwan Univ. (NTU)

Statement of Purpose

Your statement of purpose is one of the most important elements of the UCEAP application. During the application process, your statement may be read by numerous entities, including UC and host institution faculty and staff. Your statement should be sensitive to the host culture and contain well-researched, accurate information relating to the host country or program.

- Format

    o   Your statement of purpose is to be written in standard essay format.
    o   Your **full name** and **country of interest** must be in the header of each page.
    o   Include page numbers on each page.
    o   The essay must be **1.5 to 2 pages in length** (minimum of 1.5 pages, maximum of 2 pages), typed and double-spaced.

- Essay Prompts

    o   Within *one cohesive essay,* respond concisely to all of the following prompts.
    o   What are your academic, personal and professional goals and how does this program help you to achieve them?
    o   What aspects of your program - courses, living arrangements, other program opportunities - led you to choose this option?
    o   What interests you culturally, socially and/or politically about your study abroad destination?

The UCEAP programs below have small variations to format of the essay, or the prompts above.

- Argentina: Immigration and Identity: Asia in South America

    Prompts: *In addition* to the prompts above, please address the following:
    - Explain why the topic of Immigration and Identity interests you, and how studying in Buenos Aires will deepen your understanding of it.

- Argentina: Spanish Intensive Language, Torcuato Di Tella University

    Format: The essay must be between 650-750 words in length, typed and double-spaced. You may write the essay in English or Spanish.

- Chile: Chilean Universities

    Prompts: *In addition* to the prompts above, in order to help UCEAP place you at the university best suited to your interests (there are two university options in Santiago), please address the following:
    - Let us know if you are a plan-ahead or a last-minute sort of person.
    - Describe three things that you value about the academic culture of your UC campus and three things that you value about the social environment of your UC campus, including political activities if relevant.

- Chile: Socio-Ecological Sustainability in Southern Chile

    Prompt: *In addition* to the prompts above, please address the following:
    - Describe your extracurricular activities and interests.

- Costa Rica: Tropical Biology & Conservation, Montverde Institute (Semester)

    Prompts: *Instead of* the prompts above, please address the following:
    - What are your academic, personal and professional goals and how does this program help you to achieve them?
    - What aspects of your program - courses, living arrangements, other program opportunities - led you to choose this option?
    - What are some possible research topics you would like to explore on the program?
    - Describe your extracurricular activities and interests.

- French Polynesia: Island Sustainability

    Prompts: : *Instead of* the prompts above, please address the following:
    - What are your expectations for the program and how do they align with your academic, personal and professional goals?
    - What aspects of your program - courses, living arrangements, other program opportunities - led you to choose this option and how have previous training or experiences prepared you for those challenges and opportunities?
    - What interests you culturally, socially and/or politically about your study abroad destination?

- Japan: Engineering & Science in English, Tohoku Univ.
  Japan: Lab Research, Engineering & Science, Osaka Univ.
  Japan: Summer Lab Research, Engineering & Science, Osaka Univ.
  Japan: Summer Lab Research, Engineering & Science, Univ. of Tokyo

    Prompts: *Instead of* the prompts above, please address the following:
    - What type of research topics are you interested in focusing on during this program?
    - Is there a specific lab, or department in which you would like to be placed?
    - What interests you culturally, socially and/or politically about your study abroad destination?
    - What are your academic, personal and professional goals and how does this program help you to achieve them?

- Japan: Waseda University

    Additional Instructions for **Waseda Global Leadership Fellows Program** applicants:

    Prompt: If you are applying to Waseda University and would like to be considered for the Waseda Global Leadership Fellows Program, please incorporate and specify how the program relates to your educational and personal goals in all of the prompts above.

- Mexico: Field Research, UC Center Mexico City

    Prompts: *Instead of* the prompts above, please address the following:
    - Describe your interest in Mexico and any ideas you have for your research project.
    - What are your academic, personal and professional goals and how does this program help you to achieve them?

- Mexico: Global Health in Mexico

    Format: The essay must be 1 page in length, typed and double-spaced (approximately 400-450 words).

    Prompts: *Instead of* the prompts above, please address the following:
    - Describe your interest in Mexico and what you hope to do in the practicum.
    - How does the program fit into your academic plans at UC?
    - What are your personal and professional goals and how does this program help you to achieve them?

- Multi Site: Argentina & Chile: Human Rights and Cultural Memory, Buenos Aires & Santiago

  <u>Prompt</u>: *Instead of* the prompts above, please address the following:
  - What are your academic, personal and professional goals and how does this program help you to achieve them?
  - How does the program fit into your overall academic experience at UC?
  - What aspects of your program - courses, living arrangements, other program opportunities - led you to choose this option?
  - Explain how your interest in Human Rights and Cultural Memory will be enhanced by study in the two program locations of Buenos Aires and Santiago.

- Multi Site: Australia & Solomon Islands: Pacific Island Environmental & Community Health

  <u>Prompts</u>: *Instead of* the prompts above, please address the following:
  - Outline your expectations of the program as you currently understand it.
  - Explain why you are interested in this kind of program.
  - List experiences you may have in other service learning programs or community service.
  - Address how you will approach cultural adjustment while in the Solomon Islands.
  - Discuss the importance of health and safety issues in a program involving heavy field work in remote areas.

- Netherlands: Leiden University College

  <u>Format</u>: The essay must be **1 page in length**, typed and double-spaced (approximately 400-450 words).

- Netherlands: International Summer School, Maastricht University
  Netherlands: Psychology & Neuroscience, Maastricht University (Semester)
  Netherlands: Public Health & Pre-Med, Maastricht University (Semester)

  <u>Format</u>: The essay must be **1 to 2 pages in length** (minimum of 1 pages, maximum of 2 pages), typed and double-spaced.

  <u>Prompts</u>: *Instead of* the prompts above, please address the following:
  - State why you want to study abroad at Maastricht University.
  - Why are you drawn to this program, to Maastricht University or to Europe?
  - You may want to highlight academics, certain courses, the culture, history or personal goals.

- Norway: International Summer School, University of Oslo

  <u>Format</u>: The essay must be **1 page in length**, typed and double-spaced (approximately 400-450 words).

  <u>Prompts</u>: *Instead of* the prompts above, please address the following:
  - Why is the program/course is important to you?
  - How does the program/course relate to your current studies?
  - How does the program/course help you fulfill future goals?
  - Briefly state your personal qualities that make you a good representative of your country.

- Singapore: Science & Engineering Internship, Agency for Science, Technology & Research

  Prompts: *Instead of* the prompts above, please address the following:
  - Why did you choose Singapore/A*STAR as your study abroad destination/institution?
  - How does the program complement your studies at UC? Connect your major to the laboratory(ies) you are interested in.
  - Tell us of any relevant educational, research, or work experience that makes you an exceptional candidate.
  - What are your academic, personal and professional goals and how does this program help you to achieve them?

- Summer Physics Programs

  Format: Type or cut/paste into application, 200-250 words.

  Prompts: *Instead of* the prompts above, please address the following:
  - UCEAP summer physics programs are an accelerated version of the Physics 8A and 8B course sequence at UC Berkeley. You will need to learn a full year of material in 8 short weeks. In 200-250 words, how do you plan to balance the intensity and rigor of the academic program with your interest in exploring the local culture? How will you adapt your study skills to succeed?

- Taiwan: Lab Research, Engineering & Science, National Taiwan Univ.

  Prompts: *Instead of* the prompts above, please address the following:
  - What type of research topics are you interested in focusing on during this program? Is there a specific lab, or department in which you would like to be placed?
  - What interests you culturally, socially and/or politically about your study abroad destination?
  - What are your academic, personal and professional goals and how does this program help you to achieve them?

- United Kingdom –England: University of the Arts London / London College of Communication

  Prompts: *Instead of* the prompts above, please address the following:
  - Explain your academic reasons for applying to your course/college of choice, demonstrating your seriousness of purpose.
  - What interests you culturally, socially and/or politically about your study abroad destination?
  - What are your personal and professional goals and how do you think this program may influence them?

Preliminary Academic Planning Form

The Preliminary Academic Planning Form is used for the purposes of selection and placement in a UCEAP program. Before departure for UCEAP, you will submit a final Academic Planning Form that is signed by your major (departmental) adviser(s).

Before completing the Preliminary Academic Planning form an applicant is expected to have reviewed the Academics Overview, College Advising, Major Advising, and Advising Notes pages of the Berkeley Study Abroad website.

- Download the correct Preliminary Academic Planning Form

  - Undergraduate students in the College of Engineering (COE Adviser signature required)
  - Undergraduate students in all other colleges*
  - Graduate students

    For applicants to **London School of Economics (Year program only):**

  - Undergraduate students in the College of Engineering (COE Adviser signature required)
  - Undergraduate students in all other colleges*

  * For undergraduate students outside of the College of Engineering, you will type this information into a form within the application. This pdf is only to assist you in collecting the necessary information that you will enter.

- Research courses offered at your host institution or UCEAP Study Center

  - Use the UCEAP academic advising resources listed below. If you are applying to a program with multiple host institutions (e.g. English Universities, New Zealand Universities, etc.), you will be listing courses for your first host preference only.

  - MyEAP Public Course Catalog
    Use the MyEAP Public Course Catalog to search for courses previously taken by UC students. Additional courses may be available at host institutions or program locations and not all courses may be offered during your term of study. For new UCEAP programs, courses that have not yet been taken for credit will not appear in the MyEAP Course Catalog.

  - UCEAP Courses & Credit Tab / Host University Catalogs
    From the UCEAP website, select your EAP country and program option. On the "Courses & Credit" tab, refer to the "Course Opportunities" section for detailed information. If your host university has course information available online, you can access it from this page.

- List courses of interest to you on the Preliminary Academic Planning Form

  - You may print and complete the form by hand, or use the writeable PDF.

  - For the writeable PDF: To save a completed form, or retain your work on a partially completed form, you must have Adobe Acrobat on your computer. Adobe Acrobat is free to all Berkeley students at https://software.berkeley.edu/adobe.

MyEAP Application

As a UCEAP applicant you must complete the MyEAP online application. The MyEAP application collects demographic and academic information, which later becomes the foundation of your MyEAP account. If you are selected to become a UCEAP participant, your MyEAP account will be where you access your UCEAP billing, course list, grades, and more.

The first, middle, and last name used in your MyEAP online application must be identical to the name listed on your passport, even if this name does not match your Berkeley records. You will also be able to enter a previous legal name or your name on your UC transcript if different than your passport.

Access the MyEAP Online Application from the link below. When you visit the MyEAP homepage, you will first need to create your MyEAP account. After this you can begin your online application.

https://myeap.eap.ucop.edu/Galileo/Outbound/Login.aspx

After submitting the MyEAP Online Application electronically, a **signed** and **dated** print out of the MyEAP Online Application must also be uploaded to the Berkeley Study Abroad application for UCEAP. **The signature must be hand written**, it cannot be typed. You must **upload all pages** of the MyEAP Online Application, not just the signature page.

Passport

Passport Validity

A valid passport is required for participation in all UCEAP programs. **Your passport must be valid for a minimum of six months after the projected end date** of your UCEAP program (18 months for programs in Russia). For example, if your projected program end date is August 15, 2019, your passport must not expire prior to February 16, 2020 (May 16, 2021 for Russia).

If you do not currently have a *valid* passport based on the criteria above, apply for a new or renewed passport as soon as possible to avoid having to pay the extra fee charged by passport agencies for expedited processing to meet application or pre-departure deadlines. Information on how to apply for a passport is provided on the BSA website.

Application Requirement

Some UCEAP programs require proof of a valid passport at the time of application, while others require a valid passport shortly after selection to the program.

If a scan of the photo/information/signature page of your passport is required at the time of application for your UCEAP program, you must upload a color scan of the valid passport, **or** a receipt showing that you have applied for your new or renewed passport by the application deadline.

You are not required to use Expedited (Rush) processing **if** you apply for a new or renewed passport by the day of the UCEAP deadline. You must use Expedited (Rush) processing in the following circumstances:
  o   If you did not apply for a new or renewed passport by the UCEAP application deadline.
  o   If you have been given individual permission to submit a late application.
  o   If you are applying to a UCEAP deadline that has been extended.
  o   If you are notified by the BSA Adviser that it is necessary.

On the following page you will find a chart of UCEAP countries and/or programs that require a passport photocopy at the time of application.

Valid passport required at the time of application

For the UCEAP programs below, you will submit a color scan of the photo/information/signature page of your valid passport, **or** a receipt showing you have applied for a new or renewed passport by UCEAP application deadline.

Country	Program	Terms
Argentina	All programs EXCEPT summer programs	All EXCEPT Summer
Barbados	All programs	All terms
Brazil	All programs	All terms
Chile	All programs	All terms
Cyprus	University of Nicosia, Spring Semester	Spring
Dominican Republic	All programs	All terms
France	Univ. of Lyon	All terms
France	Studies in English, Univ. of Lyon	All terms
Germany	Free, Humboldt, and Technical Universities (taught in German)	All terms
Ireland	Irish Universities (if Cork is your first preference)	All terms
Italy	All programs	All terms
Mexico	Leadership in Social Just & Public Pol, Mexico & Sacramento	UNAM Fall
Mexico	National Autonomous Univ. of Mexico (UNAM)	All terms
Multi Site: Argentina & Chile	Human Rights and Cultural Memory, Buenos Aires & Santiago	Fall
Multi Site: Italy & Spain	Mediterranean Politics, Food & Culture	Fall (all directions)
Netherlands	Agriculture & Environmental Science, Wageningen Univ.	Fall
New Zealand*	All programs	All terms
Norway	International Summer School, University of Oslo	Summer
Russia	All programs	All terms
Spain	All programs EXCEPT summer programs	All EXCEPT Summer
United Kingdom - England	English Universities (if Sussex is your first preference)	All terms
United Kingdom - England	Sotheby's Institute of Art, London	All terms
United Kingdom - Scotland	Intern: Scotland	All terms

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*New Zealand Programs ONLY:

All **New Zealand** universities require a *certified copy* of your passport. A passport photocopy certified by a notary public or the Berkeley Study Abroad Adviser for New Zealand is acceptable. If you wish to have your EAP adviser certify the passport for you, please:

1. Make a photocopy of the information and picture page of your passport.
2. Below the passport image on the photocopy, write "Certified original sighted and this is a true copy of that original."
3. Prior to the UCEAP application deadlines, bring your **original passport** and the **photocopy** to Louise Hon's drop-in advising office hours and request to have it signed.

These instructions apply only to programs in New Zealand. Certified copies are not required for any other country.

Letter(s) of Recommendation

This tab appears in the application *only if* a letter of recommendation is required by the UCEAP program.

UCEAP Programs that require a letter of recommendation:

- 1 letter:

  French Polynesia: Island Sustainability: French Polynesia
  Ireland: Irish Parliament Internship, Institute of Public Administration
  Mexico/USA: Leadership in Social Justice and Public Policy, Mexico City & Sacramento
  Mexico: National Autonomous Univ. of Mexico (UNAM)
  Multi Site - Australia & Solomon Islands: Pacific Island Environmental & Community Health
  UK - England: English Universities – University of Sussex
  UK - England: Sotheby's Institute of Art, London
  UK - England: London School of Economics (Year)**
  UK - Scotland: Intern: Scotland

  ** LSE Year applications have a custom format for their letter of recommendation that is lengthy. Please allow your referee as much time as possible to complete it. Your recommendation must be received by the LSE Year application deadline of January 7th to be considered. An additional letter of recommendation may be required after selection by Berkeley Study Abroad.

If your program is listed above, please ask an instructor who has taught you (or is teaching you) in a course at UC to write and submit a letter of recommendation to our office by the application deadline for your country. Letters from Graduate Student Instructors are acceptable.

Transfer students: You must obtain a recommendation from a UC instructor; recommendations from instructors at your previous institutions are considered supplemental.

Please request the letter early enough that your recommender has enough time to write and submit it to the EAP office by your program's application deadline. You will enter your recommender's contact information on the application, and instructions will be sent directly to them. Your recommender has the option to upload the letter of recommendation directly to your application, or return it in a sealed/signed envelope to you or the Berkeley Study Abroad office. If the letter is returned to you, do not open the sealed envelope and deliver it directly to 160 Stephens Hall.

Prerequisites & Program Ranking

Applicants to the summer physics programs listed below will complete a Prerequisites form (Calculus), and a Program Ranking form on the application. Additional details can be found on the Summer Physics Advising Notes.

- Australia: Summer Physics, University of Sydney
- Cyprus: Science Summer School, University of Nicosia
- Hong Kong: International Summer School, HKUST ("Summer Physics" option)
- Ireland: Science & Engineering Summer School, Univ. College Dublin ("Summer Physics" option)
- Spain: Physics, Carlos III Univ.
- UK - England: Summer, University of Sussex ("Summer Physics" option)
- UK -Scotland: Science Summer School, Univ. of Glasgow ("Summer Physics" option)

Program Specific Forms by Country/Program

UCEAP applications that have program specific forms or instructions are listed below. If your country/program is not listed, there are no program specific forms required (at the time of application).

Reminder for writeable PDF forms: To save a completed form, or retain your work on a partially completed form, you must have Adobe Acobat on your computer. Adobe Acrobat is free to all Berkeley students at https://software.berkeley.edu/adobe.

Use the links below to jump to a specific country:

Argentina	Jordan
Australia	Korea
Barbados	Mexico
Belgium	Morocco
Botswana	Multi Site: Argentina & Chile
Brazil	Multi Site: Australia & Soloman Islands
Canada	Multi Site: France & United Kingdom – England
Chile	Multi Site: Italy & Spain
China	Netherlands
Costa Rica	New Zealand
Czech Republic	Norway
Denmark	Russia
Dominican Republic	Senegal
France	Singapore
French Polynesia	South Africa
Germany	Spain
Hong Kong	Sweden
Hungary	Switzerland
India	Taiwan
Ireland	Thailand
Italy	United Kingdom – England
Japan	United Kingdom – Scotland

Argentina: Spanish Intensive Language, Torcuato Di Tella University

- **Housing Questionnaire**

  You will complete an online housing questionnaire on the Program Specific Forms page of the application.

Australian National University: International Security

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, <u>hard copy</u> UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.

Australian Universities

- **Host University Application**

  In MyEAP you are required to rank a **minimum of four** preferences of host institution.

  After you have been selected for participation by Berkeley Study Abroad, you will be contacted to complete an online application to one of your Australian host university choices. Please be aware that UCEAP will not always be able to place all students at their first or second choice university. You may be placed at one of your lower-ranked choices. To read more about the host university applications, go to:
  http://eap.ucop.edu/Documents/_forms/1920/Australia/application/auapplication_materials_19-20.pdf

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, <u>hard copy</u> UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall applications) or Spring 2019 grades are posted (for Spring/Calendar Year applications). Additional instructions will be provided in the online application.

Australia: Univ. of Tasmania Sustainability and Wilderness Studies

- **Host University Application**

  After you have been selected for participation by Berkeley Study Abroad, you will be contacted by UCEAP to complete an online application for the University of Tasmania, including the upload of your official UCB transcript and passport copy.

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, <u>hard copy</u> UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall applications) or Spring 2019 grades are posted (for Spring/Calendar Year applications). Additional instructions will be provided in the online application.

Barbados: Univ. of the West Indies

- **Host University Application**

  Download and complete the [host university application](#) for Univ. of the West Indies, following the instructions provided.

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, <u>hard copy</u> UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall/Year applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.

- **Official transcripts (hard copy) from other colleges or universities are required ONLY IF:**

  a) You have taken more than 2 semesters or 3 quarters of transfer credit from a specific college or university (including college courses taken during high school), OR,
  b) You are a transfer student, OR,
  c) You need to submit proof that you have completed a UCEAP language or course requirement at another college or university.

  Additional instructions will be provided in the online application, but plan ahead to have your transcripts available by the application deadline.

- **Financial Advisory**

  This program has a housing deposit of several hundred dollars that must be paid out of pocket prior to financial aid disbursement. Please plan accordingly.

Belgium: Field Research & Internship, Brussels

- **IFE Application**

  This UCEAP program is affiliated with the Institute for Field Education, IFE. You will be required to complete an extensive application process with IFE and submit additional materials *at a later date*. IFE application components will include a CV/resume, cover letter, letters of recommendation, copy of your passport, official transcript, audio recording of a conversation in French with a professor, and more. Your valid passport must be available no later than September 1st to remain eligible for participation.

  Please note that this program is offered in three locations: Brussels, Paris, and Strasbourg. Although you will initially apply to one of these locations through UCEAP, in your IFE application you will rank two locations in order of preference. You will be assigned to one of these two choices based on the best internship placement for you.

Botswana: Univ. of Botswana

- **CIEE Application**

  This UCEAP program is affiliated with the Council on International Educational Exchange (CIEE) and the University of Botswana. In March you will receive an email with detailed instructions to complete the CIEE Application process, including submission of an official UCB transcript.

Brazil: Pontifical Catholic University of Rio de Janeiro

- **Passport Photo (.jpg)**

  You are required to submit one (1) passport size photo (2x2 inches). Look straight ahead, head and shoulders in the center, against a plain white background. No other people or objects should be visible.

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, <u>hard copy</u> UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall applications) or Spring 2019 grades are posted (for Spring/Calendar Year applications). Additional instructions will be provided in the online application.

- **Official transcripts (hard copy) from other colleges or universities are required ONLY IF:**

  a) You have taken more than 2 semesters or 3 quarters of transfer credit from a specific college or university (including college courses taken during high school), OR,
  b) You are a transfer student, OR,
  c) You need to submit proof that you have completed a UCEAP language or course requirement at another college or university.

  Additional instructions will be provided in the online application, but plan ahead to have your transcripts available by the application deadline.

Brazil: Summer Seminar and Language, Pontifical Catholic Univ. of Rio de Janeiro

- **Passport Photo (.jpg)**

  You are required to submit one (1) passport size photo (2x2 inches). Look straight ahead, head and shoulders in the center, against a plain white background. No other people or objects should be visible.

Canada: McGill Univ.

- *After you have been selected for participation* by Berkeley Study Abroad, you will be contacted with further instructions to fulfill the McGill University application requirements. At that time, the UCEAP Systemwide Office will send you a link to the McGill online application. When submitting your online McGill application, be prepared to upload your most recent official transcript plus a nomination letter (you will request the nomination letter from the UCEAP Systemwide Office).

Canada: Univ. of British Columbia

- **UBC Exchange Application Checklist**

  Download the UBC Exchange Application Checklist. Complete the top section of the form, and check all relevant boxes.

- **UBC Proposed Course Selection Form**

  Download and complete the Proposed Course Selection Form. If you are planning to take courses in Architecture, Landscape Architecture, Education, Music, or the Visual Arts, see this chart for additional documents.

  (*continued*)

- **Passport Photo (Hard Copy)**

  You are required to submit one hard copy passport photo to 160 Stephens Hall. Please write your name, Univ. of British Columbia, and the term you are applying for on the back of the photo.

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, <u>hard copy</u> UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall/Year applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.

- **Official transcripts (hard copy) from other colleges or universities are required ONLY IF:**

  a) You have taken more than 2 semesters or 3 quarters of transfer credit from a specific college or university (including college courses taken during high school), OR,
  b) You are a transfer student, OR,
  c) You need to submit proof that you have completed a UCEAP language or course requirement at another college or university.

  Additional instructions will be provided in the online application, but plan ahead to have your transcripts available by the application deadline.

Chilean Universities

- **Santiago ILP Homestay Questionnaire**

  Download and complete the [Santiago ILP Homestay Questionnaire](#).

  Be specific in your responses. The more the Study Center in Santiago knows about your likes and dislikes, the better the chances are of making a good match. Please indicate if you hope to live with a host family for your entire stay abroad. **Optional**: *Complete the Homestay Questionnaire in Spanish. This form is sent to the Study Center and is seen by your host family - so completing it in Spanish will be very helpful.* If your Spanish level does not allow you to express important details, it is best to complete it in English.

  Before scanning your completed form, attach a passport-style photo to the upper right-hand corner of the Homestay Questionnaire. Photo should be passport size (2x2). Look straight ahead, head and shoulders in the center, against a plain background. No other people or objects should be visible.

- **Passport Photo (.jpg)**

  You are required to submit one (1) passport size photo (2x2 inches). Look straight ahead, head and shoulders in the center, against a plain white background. No other people or objects should be visible.

China: Fudan Univ.
China: Global & International Studies, Fudan University
China: International Summer School, Fudan University
China: MBA Studies, Fudan Univ.

- **Financial Advisory**

  Depending on your housing selection, a program housing payment may be due before Financial Aid is disbursed.

China: Language & Culture, Peking University
China: Peking University

- Letters of Recommendation

  After selection to the program by Berkeley Study Abroad, you will be required to submit two letters of recommendation in February. The letters must be on official letterhead from a professor or TA.
  After selection to the program by Berkeley Study Abroad, you will be required to submit two letters of recommendation in September. The letters must be on official letterhead from a professor or TA.

China: Summer Global Internship

- Program Affiliation

  This program, offered by UCEAP and affiliated with the Council on International Educational Exchange (CIEE), IS NOT part of the Berkeley Global Internships program. To consider internship locations through Berkeley Global Internships, please visit http://studyabroad.berkeley.edu/globalinternships.

Costa Rica: Tropical Biology & Conservation, Monteverde Institute (Semester)

- Program Preparation Report

  Download and complete the Program Preparation Report. You may print and complete the form by hand, or use the writeable PDF.

Czech Republic: Central European Studies, Prague

- Program Affiliation and Passport Advisory

  This UCEAP program is affiliated with the Council on International Educational Exchange (CIEE) and Charles University. You will be required to submit additional materials to CIEE at a later date, including a copy of your passport, which must be valid at least 6 months after your projected return from abroad. If you do not have a passport, or your passport will expire earlier than 6 months after your return from abroad, apply for a new passport **immediately**. Choose Expedited Service if your passport will not arrive by March 1 using Regular Service (for Fall/Year) or September 1 (for Spring).

Denmark: Aarhus University

- Financial Advisory

  This program has high housing fees that must be paid out of pocket prior to financial aid disbursement. These costs can be as high as $1,000.

Denmark: Univ. of Copenhagen

- Financial Advisory

  This program has high housing fees that must be paid out of pocket prior to financial aid disbursement. These costs can be as high as $6,000.

Dominican Republic: Community Public Health, Santiago

- **Program Affiliation**

  This UCEAP program is affiliated with the Council on International Educational Exchange (CIEE) and the Catholic University, Madre y Maestra of Santiago. You will be required to submit an official UC transcript and other materials to CIEE at a later date.

France: ALL Summer and Fall Programs (or Pre-ILP + Fall)

- **Departmental Preliminary Approval to Extend Form**

  UCEAP encourages you to consider extending your study abroad experience. If you are interested in this possibility, complete the DPA form, check "Yes", have it signed by your major adviser(s) and college adviser(s), and upload the completed form to the Berkeley Study Abroad application. Submitting a DPA does not commit you to extending; it simplifies the extension process if you do decide to extend at a later date. If you are not considering the option to extend, you do not need to complete this form.

  Extension options:
  - Will be noted in the online application.

  Important note about extension: If there is even a slight possibility that you may extend your participation, it is STRONGLY recommended that you submit a 'Yes' DPA. This will allow you to apply for yearlong visa. If you do not submit a 'Yes' DPA and decide to extend while abroad, you may be required to return to California between terms to apply for a second visa.

France: Field Research & Internship, Paris
France: Field Research & Internship, Strasbourg

- **Program Affiliation**

  This UCEAP program is affiliated with the Institute for Field Education, IFE. You will be required to complete an extensive application process with IFE and submit additional materials at a later date. IFE application components will include a CV/resume, cover letter, letters of recommendation, copy of your passport, official transcript, audio recording of a conversation in French with a professor, and more.

  Please note that this program is offered in three locations: Brussels, Paris, and Strasbourg. Although you will initially apply to one of these locations through UCEAP, in your IFE application you will rank two locations in order of preference. You will be assigned to one of these two choices based on the best internship placement for you.

France: Sciences Po, Paris
France: Sciences Po, Reims

- **Eligible Majors**

  Sciences Po applicants must be majoring in and/or have a strong academic background in political science or a related field. Refer to the list of:
  - Eligible Majors for Sciences Po, Paris
  - Eligible Majors for Sciences Po, Reims

  (*continued*)

Updated 11/30/2018

- Course Background Report

  Download and complete the Course Background Report. You may print and complete the form by hand, or use the writeable PDF.

- Course Preference Form

  Download and complete the Course Preference Form. Please list the courses for which you would like to register:
  - Paris Course Preference Form
  - Reims Course Preference Form

- Sciences Po Language Questionnaire

  Students have the option to take courses in English, French, or a combination of both. All applicants must complete the Sciences Po Language Questionnaire.

France: Univ. of Bordeaux

- Course Preference Form

  Download and complete the Course Preference Form. Please list the courses for which you would like to register.

France: Univ. of Lyon

- Lyon Housing Preference Form

  Download and complete the Lyon Housing Preference Form.

French Polynesia: Island Sustainability

- Official UCB Transcript (Hard Copy)

  You are required to submit an official, hard copy UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall/Year applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.

- Program Preparation Report

  Download and complete the Program Preparation Report. You may print and complete the form by hand, or use the writeable PDF.

Germany: International Summer School, Free Univ. Berlin

- Financial Advisory

  A housing payment of several hundred dollars will be due prior to financial aid being disbursed.

Germany: International Summer School, Technical University Berlin

- Course Preference Form

  Please download and complete the Course Preference Form.

Germany: Summer Global Internship, Berlin

- Program Affiliation

  This program, offered by UCEAP and affiliated with the Council on International Educational Exchange (CIEE), **IS NOT** part of the Berkeley Global Internships program. To consider internship locations through Berkeley Global Internships, please visit http://studyabroad.berkeley.edu/globalinternships.

  You will be required to submit additional materials to CIEE at a later date, including a copy of your passport, which must be valid at least 3 months after your projected return from abroad. If you do not have a passport, or your passport will expire earlier than 3 months after your return from abroad, apply for a new passport so that you have it by February 1.

Hong Kong: International Summer School, Chinese University of Hong Kong
Hong Kong: International Summer School, Hong Kong University of Science & Technology
Hong Kong: Hong Kong University of Science and Technology (HKUST)

- Financial Advisory

  A program and housing payment will be due before Financial Aid is disbursed.

Hong Kong: Summer Global Internship, Hong Kong

- Program Affiliation

  This program, offered by UCEAP and affiliated with the Council on International Educational Exchange (CIEE), **IS NOT** the same program as Berkeley Global Internships, Hong Kong. To apply to the Berkeley Global Internships, Hong Kong program, please visit http://studyabroad.berkeley.edu/program/globalinternships/hong-kong.

Hong Kong: Undergraduate Research, Chinese University of Hong Kong (CUHK)

- Letter of Recommendation

  After selection to the program by Berkeley Study Abroad, you will be required to submit a letter of recommendation in January. The letter must be on official UC Berkeley letterhead from a professor.

- Financial Advisory

  A program and housing payment will be due before Financial Aid is disbursed.

Hungary: Grand Budapest

- Program Affiliation

  This UCEAP program is affiliated with the Council on International Educational Exchange (CIEE) and Corvinus University. You will be required to submit additional materials to CIEE at a later date, including a copy of your passport, which must be valid at least 3 months after your projected return from abroad. If you do not have a passport, or your passport will expire earlier than 3 months after your return from abroad, apply for a new passport so that you have it by March 1 (for Fall/Year programs) or September 1 (for Spring program).

India: International Summer School, New Delhi

- **Host University Application**

  Please complete the International Summer School (ISS), New Delhi host university application process. Detailed instructions are found at http://eap.ucop.edu/Documents/_forms/1819/India/app_instr.pdf. You will need to upload a 300 word statement statement of purpose on why you want to study in India. It is okay to edit and submit the Statement of Purpose you wrote for this application.

Ireland: Irish Parliament Internship, Institute of Public Administration

- **Strengthening your application**

  The Institute of Public Administration in Dublin will make the final acceptance decision. In addition to the letter of recommendation and well developed academic and personal goals, you can submit a resume, curriculum vitae (CV), or letter from an employer to strengthen your application.

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, hard copy UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.

Irish Universities

- **Host University Application**

  Your application may need to be referred to a university that is not your first choice. If so, you will be told the reason and will be asked to apply to a second host university.

  If your FIRST preference is National University of Ireland, Galway, Trinity College Dublin or University College Dublin:

  After selection for participation by Berkeley Study Abroad, you will receive an email from your UCEAP Program Advisor stating that you can start the online application. This notification is sent somewhere between late February and April. Instructions and links to the online application will be in the notification email. In order to prepare, please see this online application matrix - find your first choice university and check which documents you will need to have ready to upload into the application.

  If your FIRST preference is University College Cork:

  Complete and upload the host university application below. For the application forms, see detailed instructions here. You do not need to upload a statement of purpose, official transcript, or passport photocopy here, the items are collected in other sections of the Berkeley Study Abroad application for UCEAP. Note, the system will allow you to upload multiple documents, they do not have to be in one file upload.

- **Official UCB Transcript (Hard Copy)**

  If your FIRST preference is University College Cork:

  You are required to submit an official, hard copy UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall/Year applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.

Ireland: Science & Engineering Summer School, Univ. College Dublin

- **"Summer" Option (Organic Chemistry), Program Prerequisite**

  UCEAP requires that applicants have completed an introductory course of General Chemistry with a passing grade. The following options will satisfy this prerequisite for Berkeley students. On the Program Specific Forms tab of the application, you will be asked how you will satisfy the prerequisite from the list.

  - CHEM 1A and CHEM 1AL with minimum grades of C- or Pass
  - CHEM 4A with minimum grade of C- or Pass
  - AP CHEM with minimum score of 4
  - CHEM HL IB with minimum score of 5
  - GCE A-Level CHEM with min grade of C
  - Equivalent to one of the courses above, taken at a community college or university

- **"Summer Physics" Option**

  See Summer Physics Advising Notes.

Italy: Crossroads of Culture in the Mediterranean

- **Back-to-Back Programs Advisory**

  If you are planning to participate in another study abroad program in the fall, you must notify your BSA Adviser. Visa requirements for the fall program could make this back-to-back combination very difficult or impossible.

Italy: Made in Italy, UC Center Florence (Summer Quarter)
Italy: Made in Italy, UC Center Florence (Fall/Spring Semester)

- **Florence Course Questionnaire**

  The Florence program has 2 tracks for study. Students can take Italian language courses, or courses in area studies. All applicants must complete the Florence Course Questionnaire to indicate which track they will pursue. http://eap.ucop.edu/Documents/_forms/1920/Italy/application/Florence_Track_Questionnaire.pdf

  For students planning to take the intensive language track, you can have no more than 2 semesters of university-level Italian prior to departure.

Italy: University of Commerce Luigi Bocconi

- **Program Preparation Report**

  Download and complete the Program Preparation Report. You may print and complete the form by hand, or use the writeable PDF.

Japan: Hitotsubashi University

- **Letter of Recommendation**

  After selection to the program by Berkeley Study Abroad, you will need to submit a letter of recommendation from a UCB faculty member to Hitotsubashi University (due in February for the Year program, and September for the Spring program).

Japan: Language & Culture, International Christian University
Japan: International Christian Univ.
Japan: International Christian Univ. with Internship

- UC GPA Required

  Students applying to ICU for the Summer/Fall/Year must have a UC GPA by the end of the Fall 2018 semester. Students with a transfer GPA only at the beginning of the Spring 2019 semester are not eligible to apply. Students applying to ICU for the Spring must have a UC GPA by the end of the Summer 2019 term. Students with a transfer GPA only at the beginning of the Fall 2019 semester are not eligible to apply.

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Japan: Lab Research, Engineering & Science, Osaka Univ.

- Letter of Recommendation

  After selection to the program by Berkeley Study Abroad, you will need to submit a letter of recommendation from a UCB faculty member to Osaka University (due in March for Fall applicants, and October for Spring applicants).

Japan: Summer Lab Research, Engineering & Science, Osaka University
Japan: Summer Lab Research, Science, University of Tokyo

- Letter of Recommendation

  After selection to the program by Berkeley Study Abroad, a letter of recommendation will be due in late January. The UCEAP Systemwide Office will email additional instructions with a set deadline date later in the application process.

- Financial Aid Advisory - Univ. of Tokyo Summer 2019

  You will earn 5.0 UC semester units for this program: 4.0 units for research and 1.0 unit for the lecture series. To qualify for summer financial aid at Berkeley a student must enroll in a minimum of 6.0 semester units, therefore this program **does not qualify for financial aid** as a stand-alone summer option.

Japan: Waseda University

- Waseda Global Leadership Fellows Program

  You will be asked if you would like to be considered for the [Waseda Global Leadership Fellows Program](#).

Jordan: Advanced Arabic Language, Amman
Jordan: Middle East Studies, Amman

- CIEE Application

  This UCEAP program is affiliated with the Council on International Educational Exchange (CIEE). Please complete the CIEE application using the [instructions for UCEAP students](#). You will not submit any materials for the CIEE application to Berkeley Study Abroad.

Korea: International Summer School, Yonsei Univ.

- **YISS Application**

  Please complete the YISS application using the [instructions for UCEAP students](#). You will not submit any materials for the YISS application to Berkeley Study Abroad.

- **Housing Payment Advisory**

  If you apply for on-campus housing, the housing payment is due before Financial Aid is disbursed.

- **Orientation Acknowledgement**

  You will be asked to read and initial information regarding mandatory orientations on the program specific forms page.

- **Summer Financial Aid**

  Please read about [financial aid on the Yonsei International Summer School program](#). On the program specific forms page you will be asked if you expect to receive financial aid in Summer 2019, and will select if you will take 2 or 3 courses.

Mexico: National Autonomous Univ. of Mexico (UNAM)

- **Statement of Purpose for UNAM**

  This should be a one-page essay written in Spanish, describing your motives for studying in Mexico and specifically at UNAM. State how studying at UNAM will contribute to your academic development and list which area(s) of study you will focus on at UNAM (i.e. Communication, Political Science, Literature, etc.). Take time to ensure that your essay is well-written in Spanish. It should be free of grammatical errors. Don't forget to include accent marks. Consider having the essay proof-read by a tutor before submitting it, as this essay will be reviewed by UNAM and can determine whether or not you will be accepted by your major department at UNAM. This essay is not a translation of your English Statement of Purpose. If it does not pertain to UNAM, or if it includes translation by Google Translate or some other electronic translator, you will be asked to rewrite it.

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, <u>hard copy</u> UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall/Year applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.

Mexico: Leadership in Social Justice and Public Policy, Mexico City & Sacramento

- **Statement of Purpose for UNAM**

  This will only be used for the UNAM portion of your application, not for UCCS, so please make it UNAM specific. This should be a one-page essay written in Spanish, describing your motives for studying in Mexico and specifically at UNAM. State how studying at UNAM will contribute to your academic development and list which area(s) of study you will focus on at UNAM (i.e. Communication, Political Science, Literature, etc.). Take time to ensure that your essay is well-written in Spanish. It should be free of grammatical errors. Don't forget to include accent marks. Consider having the essay proof-read by a tutor before submitting it, as this essay will be reviewed by UNAM and can determine whether or not you will be accepted by your major department at UNAM. This essay is not a translation of your English Statement of Purpose. If it does not pertain to UNAM, or if it includes translation by Google Translate or some other electronic translator, you will be asked to rewrite it.

- **UCCS Application**

  Please download and complete the UCCS Application. You will upload the following materials (the system will allow you to upload multiple documents, they do not have to be in one file upload):
    - UCCS Application
    - Resume (see instructions in UCCS application)
    - Application Essay (see instructions in UCCS application)

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, hard copy UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted. Additional instructions will be provided in the online application.

-

Morocco: Arabic Language & Culture, Rabat

- **CIEE Application**

  This UCEAP program is affiliated with the Council on International Educational Exchange (CIEE). Please complete the CIEE application using the instructions for UCEAP students. You will not submit any materials for the CIEE application to Berkeley Study Abroad.

Multi Site: Argentina & Chile: Human Rights and Cultural Memory

- **Housing Questionnaire**

  You will complete an online housing questionnaire on the Program Specific Forms page of the application.

Multi Site: Australia & Solomon Islands: Pacific Island Environmental & Community Health

- **Program Preparation Report**

  Download and complete the Program Preparation Report. You may print and complete the form by hand, or use the writeable PDF.

Multi Site: France & England: Global Cities Urban Realities, London & Paris

- Program Direction

  Although you are applying for "London to Paris" or "Paris to London," your starting location may be *switched* due to a participant imbalance or a shortage of housing in one of the cities. Therefore, do NOT purchase airline tickets until your specific program assignment is ultimately confirmed, which may be as late as January 2020. (*continued*)
- Internship Application (Semester with Internship option only)

  Internship application materials will be made available at a later date. The Internship Application will be due to ACCENT International by mid-November, 2019 (exact date to be determined). If you are accepted to this program by ACCENT, in addition to taking courses, you will participate in an Internship plus Workforce Course in your second city.

Multi Site: Italy & Spain: Mediterranean Politics, Food & Culture

- Program Direction

  Although you are applying for "Barcelona to Florence to Sicily," "Florence to Sicily to Barcelona," or "Sicily to Barcelona to Florence" your direction may be switched due to a participant or housing imbalance. Therefore, do NOT purchase airline tickets until your program assignment is ultimately confirmed, most likely in late March 2019.

Netherlands: Leiden University College

- Host University Application

  After selection to the program by Berkeley Study Abroad, in March (Fall/Year program) or September (Spring program) you will complete an online application for Leiden University College. At that time you will need your OFFICIAL transcripts. Plan ahead for this, as it can take some time to obtain official transcripts.

Netherlands: International Summer School, Maastricht University
Netherlands: Psychology & Neuroscience, Maastricht University (Semester)
Netherlands: Public Health & Pre-Med, Maastricht University (Semester)

- Host University Application

  *After selection to the program by Berkeley Study Abroad, i*n April you will complete an online application for The Center for European Studies (CES) at Maastricht University. At that time you will need your OFFICIAL transcripts. Plan ahead for this, as it can take some time to obtain official transcripts.

New Zealand Universities

- Host University Placement and Applications

  UCEAP is not always able to place students at their first or second choice of university. In your MyEAP application you are required to **rank a minimum of three** host universities for placement. Please note that space at the University of Otago is very limited.

  Please submit host university application materials for your **top two preferences** for host university placement (must match what you entered in MyEAP). Review the instructions and forms, then prepare to upload all of the relevant materials with your Berkeley Study Abroad application. You will be able to upload multiple documents, they do not have to be in one file upload.
  (*continued*)

- Official UCB Transcript (Hard Copy)

  You are required to submit an official, <u>hard copy</u> UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall applications) or Spring 2019 grades are posted (for Spring/Calendar Year applications). Additional instructions will be provided in the online application.

- Official transcripts (hard copy) from other colleges or universities are required ONLY IF:

  a) You have taken more than 2 semesters or 3 quarters of transfer credit from a specific college or university (including college courses taken during high school), OR,
  b) You are a transfer student, OR,
  c) You need to submit proof that you have completed a UCEAP language or course requirement at another college or university.

  Additional instructions will be provided in the online application, but plan ahead to have your transcripts available by the application deadline.

Norway: International Summer School, University of Oslo

- Host University Application

  After selection to the program by Berkeley Study Abroad, you will complete a host university application. In addition to a copy of your statement of purpose, you will also need to have **official** transcripts for the ISS online application in late January. Plan ahead for this, as it can take some time to obtain official transcripts from non-UCB institutions (same day transcripts available at CalCentral for UCB official transcripts).

Norway: University of Oslo

- Financial Advisory

  This program has housing or other fees that must be paid out of pocket prior to financial aid disbursement. These costs can be as high as $1,500.

Russia: Russian Area Studies, St. Petersburg
Russia: Russian Language, St. Petersburg
Russia: Summer Russian Area Studies, St. Petersburg
Russia: Summer Russian Language, St. Petersburg

- CIEE Application

  This UCEAP program is affiliated with the Council on International Educational Exchange (CIEE) and St. Petersburg State University. You will be required to submit additional materials to CIEE at a later date, including a copy of your passport, which must be valid at least 18 months after your projected return from abroad.

Updated 11/30/2018

Senegal: African & Development Studies, Dakar

- **CIEE Application**

  This UCEAP program is affiliated with the Council on International Educational Exchange (CIEE). You will be required to submit additional materials to CIEE in March.

- **Health Advisory**

  In Senegal, peanuts are the primary crop and are used in many local dishes. It is not possible to avoid exposure. **Students with extreme peanut allergies are strongly discouraged from participation in this program.** Students with peanut allergies who choose to participate in this program will be required to complete a supplemental medical release form through CIEE.

Singapore: Biodiversity, National Univ. of Sinagpore

- **Program Preparation Report**

  Download and complete the Program Preparation Report. You may print and complete the form by hand, or use the writeable PDF.

- **Financial Advisory**

  The program housing payment will be due before Financial Aid is disbursed.

Singapore: Summer in Singapore (NUS)
Singapore: National Univ. of Singapore (NUS)

- **Financial Advisory**

  The program housing payment will be due before Financial Aid is disbursed.

Singapore: Science & Engineering Internship, Agency for Science, Technology & Research

- **Letter of Recommendation**

  After selection to the program by Berkeley Study Abroad, you will need to submit a letter of recommendation from a UCB faculty member on UC letterhead to A*STAR (due in January).

- **Program Note:**

  Summer Session 1 is only for UCB and UCM students. Summer Session 2 is only for UCD, UCI, UCLA, UCR, UCSB, UCSC, and UCSD students.

Singapore: Summer Global Internship, Singapore

- **Program Affiliation**

  This program, offered by UCEAP and affiliated with the Council on International Educational Exchange (CIEE), **IS NOT** the same program as Berkeley Global Internships, Singapore. To apply to the Berkeley Global Internships, Singapore program, please visit http://studyabroad.berkeley.edu/program/globalinternships/singapore.

South Africa: Summer Global Internship, Cape Town

- **Program Affiliation**

  This program, offered by UCEAP and affiliated with the Council on International Educational Exchange (CIEE), **IS NOT** part of the Berkeley Global Internships program. To consider internship locations through Berkeley Global Internships, please visit http://studyabroad.berkeley.edu/globalinternships.

Spain: Carlos III Univ.

- **Language & Coursework Questionnaire**

  Please download and complete the Language & Coursework Questionnaire.

- **Departmental Preliminary Approval to Extend Form (Fall students only)**

  UCEAP encourages you to consider extending your study abroad experience. If you are interested in this possibility, complete the DPA form, check "Yes", have it signed by your major adviser(s) and college adviser(s), and upload the completed form to the Berkeley Study Abroad application. Submitting a DPA does not commit you to extending; it simplifies the extension process if you do decide to extend at a later date. If you are not considering the option to extend, you do not need to complete this form.

  Extension options:

  > Carlos III Univ. Fall or Pre-ILP + Fall to Carlos III Univ. Spring
  > Carlos III Univ. Fall or Pre-ILP + Fall to Complutense Univ. of Madrid Spring*
  >
  > *2 years of Spanish language or equivalent and a cumulative GPA and LGPA of 2.85 at the time of application required.

  Important note about extension: If there is even a slight possibility that you may extend your participation, it is STRONGLY recommended that you submit a 'Yes' DPA. This will allow you to apply for yearlong visa. If you do not submit a 'Yes' DPA and decide to extend while abroad, you may be required to return to California between terms to apply for a second visa.

Spain: Complutense Univ. of Madrid
Spain: Language & Culture, Univ. of Cordoba
Spain: Univ. of Barcelona
Spain: Univ. of Granada

- **University of Granada Pre-Registration Form (Granada Applicants only)**

  Download and complete the University of Granada Pre-Registration Form.

- **Departmental Preliminary Approval to Extend Form (Fall and Pre-ILP + Fall students only)**

  UCEAP encourages you to consider extending your study abroad experience. If you are interested in this possibility, complete the DPA form, check "Yes", have it signed by your major adviser(s) and college adviser(s), and upload the completed form to the Berkeley Study Abroad application. Submitting a DPA does not commit you to extending; it simplifies the extension process if you do decide to extend at a later date. If you are not considering the option to extend, you do not need to complete this form.

  (continued)

Extension options:

        Complutense Univ. of Madrid Fall or Pre-ILP + Fall to Year
        Univ. of Granada Fall or Pre-ILP + Fall to Year
        Univ. of Barcelona Fall or Pre-ILP + Fall to Year
        Language & Culture, Univ. of Cordoba Fall to Univ. of Granada Spring

Important note about extension: If there is even a slight possibility that you may extend your participation, it is STRONGLY recommended that you submit a 'Yes' DPA. This will allow you to apply for yearlong visa. If you do not submit a 'Yes' DPA and decide to extend while abroad, you may be required to return to California between terms to apply for a second visa.

Spain: Intensive Spanish Language, Univ. of Cadiz

- **Financial Advisory**

  The full housing payment plus bank fees for the money transfer is due to the Univ. of Cadiz by April 1st, which is before Financial Aid is disbursed.

Spain: International Business Economics, Pompeu Fabra Univ.

- **Academic Advisory**

  This program *only* offers courses in Business and Economics, along with an optional Spanish language course during the Winter term.

- **Internship Eligibility**

  The University of Pompeu Fabra has a well organized internship program that takes place in spring quarter for those students who have completed winter quarter. All students who obtain internship placements also attend a weekly seminar geared to delve into the cultural aspects of an international business experience, and enhance the academic dimension of their internship. You must complete a minimum of 2 years of university-level Spanish language instruction or equivalent before departure to be eligible for an internship. An additional fee will be charged for participation in the internship option. Current internship offerings may vary.

Sweden: Lund Univ.
Sweden: Uppsala Univ.

- **Financial Advisory**

  A housing payment of several hundred dollars will be due prior to financial aid being disbursed.

Switzerland: Global & International Studies, University of Geneva

- **Academic Background**

  This program is restricted to students within certain majors. Please refer to the list of [Eligible Majors for Geneva](link).

  Download and complete the [Course Background Report](link). You may print and complete the form by hand, or use the writeable PDF.

- **Financial Advisory**

  A housing payment of several hundred dollars will be due prior to financial aid being disbursed.

Taiwan: Lab Research, Engineering & Science, National Taiwan Univ.

- **Financial Aid Advisory**

  Students earn 4.0 semester units for research and 1.3 semester units for a culture course, for 5.3 total semester units. To qualify for summer financial aid at Berkeley a student must enroll in a minimum of 6.0 semester units, therefore this program **does not qualify for financial aid** as a stand-alone summer option.

- **Letter of Recommendation**

  After selection to the program by Berkeley Study Abroad, you will need to submit a letter of recommendation from a UCB faculty member on UC letterhead to NTU (due in March).

Taiwan: National Taiwan Univ. (NTU)

- **Financial Advisory**

  A housing payment will be due prior to financial aid being disbursed.

Thailand: Public Health, Thammasat University
Thailand: Thammasat Univ.

- **Letter of Recommendation**

  After selection to the program by Berkeley Study Abroad, you will need to submit a letter of recommendation (due in February for summer, due in March for fall/year and due in August for spring). The letter must be on official letterhead from a professor, GSI, or campus adviser.

United Kingdom - England: Arts, Politics, Society & Space, UC Center London

- **ACCENT International Forms**

  This program is administered in partnership with ACCENT International. *After selection to the program by Berkeley Study Abroad*, ACCENT will email you a *Course Choice Form* at the end of April, 2019. When you receive the *Course Choice Form* from ACCENT, you will follow their instructions and return it to the email address on the form.

- **Internship plus Workforce Course**

  An "Internship plus Workforce Course" is one of the course choices, HOWEVER, there is a *limited* number of internships available. The number is set by the UK government and changes annually.

  After selection to the program by Berkeley Study Abroad, participants will receive an email with the application and instructions for the internship option. Participants who wish to apply for an internship will submit (scan and email) the internship application and required materials to the ACCENT London Office by their 2019 deadline (to be determined).

English Universities

- **Host University Application**

    Your application may need to be referred to a university that is not your first choice.

    If your FIRST preference is University of Sussex:

    You will complete and upload host university application materials with your Berkeley Study Abroad application. For the application forms, see detailed instructions here. You do not need to upload your statement of purpose, official transcript, passport photocopy, or letter of recommendation, the items are collected in other sections of the Berkeley Study Abroad application for UCEAP. Note, the system will allow you to upload multiple documents, they do not have to be in one file upload.

    If your FIRST preference is all other host institutions:

    After selection for participation by Berkeley Study Abroad, you will receive an email from your UCEAP Program Advisor stating that you can start the online application. This notification is sent somewhere between late February and April. Instructions and links to the online application will be in the notification email. In order to prepare, please see this online application matrix - find your first choice university and check which documents you will need to have ready to upload into the application.

    You are required to submit an official, hard copy UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall/Year applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.

- **Letter of Recommendation**

    A letter of recommendation is required at the time of application if your first preference of host university is University of Sussex.

    If you are referred to Brunel University, Imperial College London, University of London Queen Mary, or University of Warwick a letter of recommendation will be required when you complete the host university application (described above).

    If you are referred to University College London, you will enter the name of an academic reference in the online application and a request for a recommendation will get emailed out. So you will need to find an instructor willing to write your letter prior to completing the UCL host unviersity application.

    You may not be referred to your first or second preference of host institution. If your first preference of host institution does not require a letter of recommendation but your second or third preference of host institution *does*, please take measures to ensure you can produce a letter of recommendation from a GSI or professor on short notice.

United Kingdom - England: Sotheby's Institute of Art, London

- **Track Selection Form**

  Download and complete the Sotheby's Track Selection Form. You may print and complete the form by hand, or use the writeable PDF.

- **Strengthening your application**

  Sotheby's Institute of Art will make the final acceptance decision. UCEAP students are exempt from completing the Sotheby's Institute online application and do not pay the Sotheby's Institute application fee. In addition to the letter of recommendation, you can submit a resume or curriculum vitae (CV) to strengthen your application.

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, hard copy UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall/Year applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.

United Kingdom - England: Summer, Exeter College, Oxford University

- **Exeter College Summer Program, Oxford University (ECSP) Application**

  After selection to the program by Berkeley Study Abroad, you will complete an online application for the Exeter College Summer Program no later than January 31, 2019. To help you prepare, please see the detailed instructions for UCEAP applicants to ECSP Summer. You will not submit any of the materials for the ECSP application to Berkeley Study Abroad. Do not submit materials to ECSP until you have been notified of selection to the program by Berkeley Study Abroad.

United Kingdom - England: Summer, London School of Economics

- **Financial Aid Advisory - Session 1**

  Each LSE summer session is three weeks long. You may take one course per LSE session. Each course is worth 5.5 UC quarter units, which is 3.7 Berkeley semester units. Therefore if you participate in Session 1 you will receive 3.7 semester units in total, and if you participate in Session 1 + 2 or Session 2 + 3 you will receive 7.3 semester units in total.

  To qualify for summer financial aid a student must take a minimum of 6 semester units. **Therefore, if you apply to Session 1 alone, you will not qualify for financial aid**. If you apply to Session 1 + 2 or Session 2 + 3 you will meet the minimum of 6 semester units, and are eligible for summer financial aid.

- **LSE Application**

  This program has a dual application process between UCEAP and LSE. You must complete the online LSE application by the Berkeley Study Abroad deadline of **February 4, 2019**. Follow the detailed instructions for UCEAP applicants to LSE Summer. You will not submit any of the materials for the LSE application to Berkeley Study Abroad.

United Kingdom - England: Summer, Pembroke/King's College, University of Cambridge

- PKP Application

  This program has a dual application process between UCEAP and University of Cambridge PKP. You must complete the online PKP application **no later than January 31, 2019**. You must have a **passport** valid through the end of your stay in England in order to complete the PKP applicaton, so **plan ahead** to apply for or renew your passport and use expedited service as needed. Follow the detailed instructions for UCEAP applicants to PKP Summer. You will not submit any of the materials for the PKP application to Berkeley Study Abroad.

- Financial Advisory

  A non-refundable accommodation fee of 1,790-2,431 GBP (approximately $2,300-$3,200 - includes room and partial meal plan) will be due to PKP within 4 weeks of being offered a place on the program. Students who have confirmation of financial aid may pay the non-refundable deposit of 600 GBP (approximately $785) directly to PKP to defer accommodation fees, but all fees must be paid prior to the beginning of the program.

United Kingdom - England: Summer, Queen Mary University of London

- Summer, Queen Mary University of London (QMUL) Application

  This program has a dual application process between UCEAP and Queen Mary University of London (QMUL). You must complete the online QMUL application **no later than January 7, 2019**. You must have a **passport** valid through the end of your stay in England in order to complete the QMUL applicaton, so **plan ahead** to apply for or renew your passport and use expedited service as needed. Follow the detailed instructions for UCEAP applicants to QMUL Summer. You will not submit any of the materials for the QMUL application to Berkeley Study Abroad.

United Kingdom - England: University of the Arts London / London College of Communication

- University of the Arts London - Course Selection Form

  Download and complete the University of the Arts London Course Selection Form. You may print and complete the form by hand, or use the writeable PDF. Upload the completed form below.

- UAL Application

  Wait to start UAL's online application until you receive an email notifying you to start it from your UCEAP Program Coordinator, somewhere between late February and April (for Fall/Year) or between June and August (for Spring).

Intern: Scotland

- **Internship Application - Supplemental Materials**

  Supplemental materials include a cover letter, curriculum vitae (CV), official transcript, letter of recommendation, and photocopy of passport personal information page. Please follow the [detailed instructions for UCEAP applicants](#). You will upload your supplemental materials with your Berkeley Study Abroad application (the system will allow you to upload multiple documents, they do not have to be in one file upload).

  You do not need to upload your official transcript, passport photocopy, or letter of recommendation, the items are collected in other sections of the Berkeley Study Abroad application for UCEAP.

- **Official UCB Transcript (Hard Copy)**

  You are required to submit an official, <u>hard copy</u> UC Berkeley transcript as a part of your EAP application (*not* electronic/PDF). Please **wait to order** the transcript until Fall 2018 grades are posted (for Fall/Year applications) or Spring 2019 grades are posted (for Spring applications). Additional instructions will be provided in the online application.
-

United Kingdom - Scotland: Science Summer School, Univ. of Glasgow

- **"Summer" Option: Glasgow Track Selection**

  On the program specific forms page you will select the track you are applying to (Math, Physics for Engineers, or Pre-Med/Pre-Health).

- **"Summer" Option: Program Preparation Report**

  This is for students applying to the Math, Physics for Engineers, or Pre-Med/Pre-Health tracks. Download and complete the [Program Preparation Report](#). You may print and complete the form by hand, or use the writeable PDF

- **"Summer Physics" Option**

  See [Summer Physics Advising Notes](#).

- **Host University Application**

  After selection to the program by Berkeley Study Abroad, you will complete an online host university application. Make sure you have a valid passport or are in the process of applying for one. You will need to upload a copy to the online Glasgow application.

Scottish Universities

- **Host University Application**

  After selection for participation by Berkeley Study Abroad, you will receive an email the UCEAP systemwide office stating that you can start the online application. Instructions and links to the online application will be in the notification email. In order to prepare, please see this [online application matrix](#) - find your first choice university and check which documents you will need to have ready to upload into the application.

  Your application may need to be referred to a university that is not your first choice. If so, you will be told the reason and will be asked to apply to a second host university.