

# Pre-College Scholars Residential Program

## Residential Code | Summer 2022

The Pre-College Scholars' main residence hall is Bowles Hall Residential College (BHRC) which is owned and operated by the Bowles Hall Foundation (BHF), a California non-profit foundation. BHF was created by the alumni of Bowles Hall, formed expressly to significantly improve the undergraduate residential experience at UC Berkeley.

Bowles Hall Residential College is a living-learning community, intended primarily for undergraduate students of the UC Berkeley campus with purposes and practices which further the University's mission as an institution of higher education. Accordingly, each resident affirms the campus Code of Student Conduct

[http://sa.berkeley.edu/sites/default/files/Code%20of%20Conduct\\_January%202016.pdf](http://sa.berkeley.edu/sites/default/files/Code%20of%20Conduct_January%202016.pdf)

and University Honor Code:

"As a member of the UC Berkeley community, I act with honesty, integrity, and respect for others."

Residents of Bowles Hall are expected to treat hall's staff and their fellow students with respect and integrity. Residents must respect those with whom they live and understand the participatory nature of the Hall. The observance of such principles is not optional and will be expected of every member of the Pre-College Scholars Residential Program.

All of the BHRC Community Standards are derived from a small set of underlying principles.

- I will do my share of the effort necessary for the success of the Bowles Hall Residential College as a living environment.
- I am responsible for the actions of myself and my guests, and the foreseeable consequences of these actions.
- I will show the same respect for others and for their property that I would expect others to show to me or to me and my family.
- I will do nothing that brings disrepute to Bowles Hall or its community.

The Pre-College Scholars Residential Program and Bowles Hall Foundation are committed to creating and maintaining a community where all residents and professional staff personnel can learn and

work together in an atmosphere free of harassment, exploitation or intimidation. This community extends to events that are held off-site, social media, and all forms of communication where the participants are primarily residents of Bowles Hall. Bowles Hall uses the same definitions for sexual violence and harassment as the University. These definitions may be found here:

<https://ophd.berkeley.edu/policies-and-procedures/students>

Accordingly, the Pre-College Scholars Program staff, and Bowles Hall staff will respond promptly and effectively to reports of such behavior to provide relief. The process for reporting and resolving conduct violations is as follows.

If you experience or witness misconduct, violence, or harassment, help is available from the following resources:

- Situations that are an immediate threat to safety or physical welfare can be reported directly to the University Police (UCPD) by calling 1-510-642-6760 or 911. This number is monitored at all times by a dispatcher who can send immediate assistance. The response time of UCPD to physical threats is generally within a few minutes.
- Minor violations of the Community Standards can usually be easily corrected by self mediation among the involved parties. This type of resolution is encouraged whenever possible, and is usually effective.
- When self-mediation becomes ineffective, uncomfortable, or unsafe, violations can be reported to the Bowles Hall resident staff (Resident Assistants & Mentors (RAMs), Assistant Resident Directors (ARDs), Bowles Hall Professional staff). The resident staff will respond to provide immediate relief as necessary for the safety of the involved parties, and will generally work to implement a resolution within 72 hours. Unresolved cases, or cases that involve resident staff, can be referred to the Pre-College Scholars Program professional staff for resolution, generally within 72 hours.

Please be aware that members of the resident staff are required to report some types of behavior to the University. Resident Assistants & Mentors (RAMs), Assistant Resident Directors (ARDs) are required to report incidents of violence or harassment that target one or more of the University protected characteristics to Bowles Hall Professional staff and the Pre-College Scholars Program professional staff, who will take action as necessary to provide immediate relief. The protected characteristics at the University are:

- Race

- Color
- National origin
- Religion
- Sex
- Gender identity
- Pregnancy
- Physical or mental disability
- Medical condition
- Ancestry
- Marital status
- Age
- Sexual orientation
- Citizenship
- Service in the uniformed services

Bowles Hall Professional staff, the Pre-College Scholars Program professional staff, and Bowles Hall resident staff are required to notify the University's Office for the Prevention of Harassment & Discrimination (OPHD) of any reports of possible sexual violence and/or harassment within five days of receiving a report from a student or employee. Bowles Hall resident staff who receive such a report will share the information in a timely manner with the appropriate professional staff. In turn, the reported incident(s) and corresponding follow-up will be managed by the Office for the Prevention of Harassment & Discrimination. Bowles Hall staff will also provide any student who reports such an incident with information about how to access assistance and support at the Office for the Prevention of Harassment & Discrimination as well as University Health Services.

## **Section A: General Policies**

### **A1. Alcohol**

- A. Possession, consumption, distribution, or being in the presence of alcohol by residents is prohibited and will result in automatic dismissal from the program. This includes all other use of alcohol in violation of state law or University policy.

### **A2. Computer Use**

Residents must abide by the residential and campus computing policies. Wireless routers are prohibited in residential facilities, and sharing copyrighted materials is prohibited by law.

### **A3. Controlled Substances**

- A. Possession, use, manufacture, sale, distribution, consumption, or being in the presence of illegal drugs, controlled substances and/or medical marijuana, including paraphernalia containing controlled substances or residue of controlled substances, is prohibited and will result in automatic dismissal from the program.
- B. Prescription medication may only be used by the person to whom it is prescribed for its intended purposes. Over the counter drugs may only be used in the manner in which they are intended.

### **A4. Disorderly & Lewd Behavior**

- A. Engaging in disorderly and/or lewd conduct is prohibited and may result in dismissal from the program. This behavior may include urination/defecation outside of designated restroom areas, invasion of another's privacy, and/or exposing private body parts in public.
- B. Students are expected to respect the reasonable privacy of other individuals within University housing; thus, audio or video recording without the knowledge and consent of all participants is prohibited. In particular the use of cameras, cellphones and video equipment in University Housing restroom facilities and/or other areas that could be considered sensitive in nature is also prohibited and will result in automatic dismissal from the program.

### **A5. Disruptive Activities**

The use of sporting equipment (e.g., skateboards, scooters, bicycles, rollerblades, etc.) is prohibited in residential facilities, including interior and exterior walkways. Throwing and/or kicking objects or engaging in any other behavior that interferes with, or prohibits, reasonable use of the space by others is also prohibited and will result in serious disciplinary actions.

### **A6. Dress Code within Dining Facilities**

Shirts and shoes are required for entrance and use of University dining locations.

### **A7. Failure to Comply**

- A. Resisting or interfering with the directives of a University staff member acting within the scope of their duties, such as failure to open room doors or produce identification is prohibited.
- B. Failure to comply with the terms of sanctions imposed as a result of conduct action is a further violation of policy.
- C. Failure to respond to a University staff member's reasonable request for meeting or information, when that staff member is acting within the scope of their duties is prohibited and will result in serious disciplinary actions and/or dismissal from the program.

#### **A8. Furnishing False Information**

Providing false and/or dishonest information for reasons such as gaining unauthorized entry into a residential or dining facility, a sponsored event, or to access restricted equipment is prohibited.

#### **A9. Gambling**

All gambling prohibited in the State of California is also prohibited in all residential facilities.

#### **A10. Guests**

*As long as CoVID-19 policies are in place in the Hall, only UC Berkeley students will be permitted on Hall grounds (including inside and outside) for social purposes. Guests must be escorted by their resident hosts at all times, and are subject to health monitoring, and restrictions on group size and location. Visitors who are not UC Berkeley students will be limited to those who are strictly necessary and will be escorted by Hall Staff in the building. The following policy (operative under normal circumstances) is thus temporarily suspended:*

- A. Residents must sign in their guests following security procedures, escort their guests within residential facilities at all times, and assume responsibility for guests' adherence to the Residential Code of Conduct & Community Standards.
- B. Overnight guests are not permitted and guests should leave residential facilities by 10 pm at the start of curfew.
- C. Persons who have been evicted/excluded from the residence halls for any reason are not permitted to return to the facilities as guests.

#### **A11. Noise**

In order to maintain a residential environment that is supportive of academic pursuits, residents of Bowles Hall must be able to get an adequate amount of quiet time to sleep and study. Quiet Hours are established to ensure that an acceptable amount of time each week is dedicated to achieve this goal.

During Quiet Hours, members of the community are expected to monitor and control their noise levels. If a neighbor asks you to be quieter, you are expected to respond courteously and curtail any excessive noise.

<b>Night</b>	<b>Start Time</b>	<b>Morning</b>	<b>End Time</b>
Friday & Saturday	1 am	Saturday & Sunday	10 am
Sunday - Thursday	11 pm	Monday - Friday	8 am

- A. Disrupting quiet hours, defined as the time between 11 pm and 8am Sunday-Thursday and 1am and 10am Friday-Saturday, with unreasonable noise is prohibited in all residential facilities, courtyards and surrounding areas and may result in serious disciplinary actions. Unreasonable noise is any noise that disrupts or potentially disrupts the lives of residents or neighboring community members.
- B. Disrupting Courtesy Hours, which are in effect 24 hours, 7 days a week, and which can be broken by any unreasonable noise that disrupts or potentially disrupts the sleep or studying of other students at any time is prohibited and may result in serious disciplinary actions.
- C. Use of amplified sound, which may include subwoofers and musical instruments, in outdoor areas without permission of a Residential staff member is prohibited and may result in serious disciplinary actions.

### **A12. Physical Harassment & Abuse**

- A. Physical abuse harassment, and sexual contact of another student or person is prohibited. This may include physical assault and threatened or completed actions resulting in physical or emotional harm.

B. Physical abuse or harassment of staff is prohibited and will result in serious disciplinary actions and/ or dismissal from the program. This may include physical interference with a staff member's ability to participate fully in the residential community or perform their university job functions, physical assault, and threatened or completed actions resulting in physical or emotional harm.

### **A13. Removal of Dining Hall Resources**

Removal of utensils, dishes, cups, trays or any food or beverage other than a dessert or to-go meal from the dining commons is considered theft and is prohibited.

### **A14. Smoking & Tobacco Products**

A. In accordance with the UC Berkeley Tobacco Free Policy, smoking of any kind is not permitted within University housing or within properties owned or leased (e.g., courtyards, parking lots, etc.) by UC Berkeley. This prohibition is inclusive of the use of all tobacco products, including cigarettes, cigars, smokeless tobacco, electronic cigarettes, Juuls, and vaporizers.

B. Possession, use, distribution, consumption, or being in the presence of any kind of tobacco/nicotine products while in the Pre-College Scholars Program, inside and outside UC Berkeley campus will result in serious disciplinary actions and/or dismissal from the program.

### **A15. Curfew**

- A. Participants are required to comply with the curfew hours of 10 pm to 6 am daily by being inside of the participant's building.
- B. If requesting a late curfew or to spend nights away from campus during evenings and weekends, a request for permission must be submitted by the student's parent or guardian to the Coordinator for Summer Operations and Projects at least 72 hours in advance, during regular business hours, Monday through Friday, 9am – 5pm (no exceptions). Leaving program accommodations after curfew without the explicit written permission of the program staff is prohibited and will result in serious disciplinary actions and/or dismissal from the program.

### **A16. Theft & Unauthorized Use**

- A. Theft, unauthorized use, or possession of any property when the resident had knowledge or reasonably should have had knowledge that it was personal or University property, equipment and/or resources is prohibited and may result in serious disciplinary actions and/or dismissal

from the program. This includes removal of equipment/furniture from, and sleeping overnight in, common areas, and being in possession of any other property..

- B. Use of any University resource (e.g., common area, University logo, etc.) for a for-profit activity is prohibited unless as part of a Residential & Student Service Programs sponsored event.

### **A17. Threat to Health & Safety**

- A. Participation in activities or disturbances that threaten the health and safety of yourself or others is prohibited and may result in serious disciplinary actions and/or dismissal from the program.
- B. Inability to exercise care for one's own safety due to consumption of alcohol or other controlled substances is prohibited and will result in automatic dismissal from the program. This includes need for medical attention, inability to function without assistance, unconsciousness, incoherent or disoriented behavior, and loss of control of bodily functions.

### **A18. Throwing Objects**

Throwing, dropping or projecting any object or substance from, into, or within any residential facility is prohibited.

### **A19. Trespass & Restricted Access**

- A. Entrance to any private room or normally locked building/common area without following security procedures, or obtaining appropriate permission from a Residential staff member or other approved University staff, is prohibited and may result in serious disciplinary actions. This includes failing to show proper identification at designated security booths.
- B. Accessing known or marked restricted areas is prohibited and may result in serious disciplinary actions. This includes roof access doors, rooftops, ledges, seismic bracing, fire escapes, construction areas, and any other area or space that a residential staff member declares to be restricted.
- C. Entrance to or exit of a residential building through a window or emergency exit door during non-emergency situations is prohibited and may result in serious disciplinary actions.

### **A20. Verbal Harassment**



- A. Verbal or written statements that intimidate, harass, coerce or threaten others or their property are prohibited and will result in serious disciplinary actions and/or dismissal from the program. This includes images, all modes of electronic communication, and social media.
- B. Verbal or written statements that intimidate, harass, coerce or threaten a staff member or their property are prohibited and will result in serious disciplinary actions and/or dismissal from the program; this includes verbal or written statements that may prevent or interfere with a staff member's ability to perform their work. This includes images, all modes of electronic communication, and social media.

### **A21. Weapons & Dangerous Instruments**

Possession of weapons, firearms (with or without a permit), tasers, knives with a blade over 2.5 inches in length, dangerous instruments, or any other weapon prohibited by state, local, or federal law, within all residential facilities is prohibited and will result in serious disciplinary actions and/or dismissal from the program. This includes the use or possession of sporting items such as BB guns, paintball guns, and archery equipment. Also included are similar items used for decorative purposes and items rendered inoperable.

### **A22. Prohibited Items**

In order to maintain an environment that is healthy, safe and secure for all members of the Community, certain items are prohibited in private rooms and, in the case of dangerous equipment, on the grounds of Bowles Hall including:

- Electrical appliances, such as hot plates, rice cookers or coffee makers, halogen lights and bulk substances that constitute a fire hazard.
- Incense, candles and other open flames
- Microwave ovens
- Weapons, explosives or dangerous instruments, such as firearms, swords, switchblades, hunting knives, spears and ammunition

### **A23. Sexual Contact**

- A. Sexual contact with any other person is prohibited and will result in serious disciplinary actions and/or dismissal from the program.

## **Section B: Facilities Policies**

## **B1. Animals**

All animals are prohibited from residential properties with the exception of fish in tanks not exceeding 20 gallons. A student may request the approval of an accommodation or assistive animal in accordance with Title II of the ADA and the Federal Housing Act (FHAct).

## **B2. Fire Safety**

- A. Misuse or interference with fire safety equipment such as smoke detectors, fire extinguishers, sprinklers, door closures, safety lights or exit signs is prohibited.
- B. Failure to evacuate immediately when an emergency alarm sounds and/or disregarding evacuation procedures is prohibited.
- C. Exceeding campus fire code capacity of 10 persons per residential room is prohibited.

## **B3. Fire Hazards**

- A. Use or possession of explosives, flammable substances, or any object that creates an open flame is prohibited. Examples include firecrackers, gasoline, lighter fluid, candles, incense, hookahs, and flame starters.
- B. Blocking indoor or outdoor stairwells, corridors, pedestrian paths, or balconies with bicycles, mopeds, or any personal item is prohibited. Examples include locking bicycles to railings, leaving shoes, umbrellas or other objects in the hallway, or parking mopeds on walkways.
- C. Use or possession of appliances that produce heat or flame are prohibited outside of designated kitchen spaces.
- D. Halogen lamps and decorative string lights are not permitted in any residential facility.
- E. Use or possession of cookouts and BBQs is not permitted in residential facilities without approval from a Residential staff member.

## **B4. Furniture, Appliances, & Lofted Beds**

- A. University provided furniture, including mattresses, may not be removed from residential rooms without written permission from the Residence Hall Facility Manager. Mattresses must be kept on the provided bed frame and furniture may not be stacked or assembled atop bricks, bookcases, or other structures not originally designed to support it.

- B. Large and/or unapproved appliances are not permitted in any residential facilities. Residents who wish to have a refrigerator or microwave in their room must rent these appliances from the approved University vendor.
- C. Lofted beds may only be assembled by designated University Facilities Staff. No other person or entity may install or construct lofts in a room. Requests for lofting will be charged a fee.

### **B5. Keys & Unauthorized Access**

Residents or their guests are not allowed on Bowles Hall rooftops or ledges outside guardrail boundaries and may not enter any area marked for restricted access.

Members of the Community may not enable unescorted entry to Bowles Hall or residential areas within the Hall by giving their Bowles Hall access card or keys to guests. Unauthorized possession, duplication or misuse of personal Bowles Hall cards, or other Bowles Hall keys is prohibited and may result in serious disciplinary actions and/or dismissal from the program.

- A. Possession, duplication, or misuse of University issued keys and key cards, including loaning keys to any other person, is prohibited.
- B. Each resident may receive four after hours lockouts per academic year. Additional lockouts are considered excessive and a violation of policy that may be subject to a \$25 service fee per lockout.

### **B6. Motorized Vehicles**

Motorized vehicles, including scooters, motorcycles, mopeds, hoverboards, smart boards and balancing boards may not be operated, charged, or stored within residential facilities.

### **B7. Tampering**

- A. Tampering with or removing windows, window security screens, or window stops is prohibited.
- B. Tampering with doors, or interfering with door locks, hinges, or closures is prohibited.
- C. Tampering, interfering with or manipulating the elevators and related machinery in any residential facility is prohibited. Examples include removing button plates, pulling open or close doors, touching wiring or lighting, jumping up and down in the carriage, and pushing the alarm bell unnecessarily.

### **B8. Unauthorized Storage**

- A. Residents are not permitted to store personal items outside of assigned residential spaces, including common areas, lounges, balconies, and restrooms. This prohibition is inclusive of the storage of bicycles. Bicycles are not permitted within the Hall, per the campus Fire Marshal. Outside bicycle racks, accommodating 45 bicycles are located outside the Hall. They are neither covered nor secure. BHF is not responsible for loss or damage to any bikes stored there. The use of scooters, skateboards, or motorized vehicles is not permitted.

## **B9. Vandalism & Damage**

Members of the Bowls Hall community will be held responsible for any and all damages they or their guests cause. This includes damages to resident rooms, personal belongings, public areas and community furniture and equipment.

Removing, defacing, damaging or destroying University property or the property of others, including, breaking windows and doors, drawing on walls or bulletin boards and disposing of trash outside of appropriate receptacles is prohibited.

## **Section C: Community Area Policies**

### **C1. Common Area Use**

Common area space may not be used for unapproved group meetings or for the purpose of prohibiting its use by other residents.

### **C2. Posting**

- A. Posting within residential facilities must be approved through the Posting Policy.
- B. Postings by residents on doors and windows must comply with federal, state, and local laws; as well as University policies. Postings may not promote the use of alcohol or controlled substances.

### **C3. Solicitation of Services or Products**

Solicitation of any service or product in or around residential facilities is prohibited, unless approved by a Residential staff member.