

# UC Berkeley Pre-College Scholars Residential Program

## Terms and Conditions Form 2026

### Terms and Conditions

Thank you for applying to the UC Berkeley Pre-College Scholars: Residential Track. This form outlines important agreements and expectations to ensure a smooth and successful experience for all participants. Please read each section carefully and acknowledge your understanding of the program's policies, housing arrangements, and community standards. Your agreement to these terms is essential for your participation in the program.

Admission to the program is conditional on compliance with program eligibility requirements & University policies, and may be revoked at the discretion of the Dean of Extended Education.

It is required that you, the student, as well as your parent/guardian review, accept, and sign this form prior to being considered for admission to the program. We strongly recommend that you retain this document for your records.

### Program Admission

#### Application Review and Admission

Applications are reviewed by program staff on a rolling basis and may take between 5-7 business days to be processed. Incomplete applications will not be reviewed and will delay your admission to the Program. Please be sure to check your email regularly as staff will email you regarding incomplete application materials.

You will be notified of admission to the program via the email used in your application. If you are admitted to the program, you will have 48 hours to accept your offer of admission via our [student applicant portal](#). After 48 hours, the offer will expire and your spot in the program will be offered to another student.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that I will be given only 48 hours to accept my offer of admission in my [student applicant portal](#).

## Program Waitlist Offer

There are limited spots in this program. If the program reaches capacity, the program will go on a waitlist. On a rolling basis, via email, students will be offered a Waitlisted Admission.

If you wish to be on the waitlist, you will need to accept your Waitlisted Admission offer in the [student applicant portal](#). Your placement on the waitlist is determined by when you accept your Waitlisted Admission offer, no exceptions.

Accepting your Waitlisted Admission offer is the equivalent of accepting full admission to the program. It means that you agree to all program policies and will adhere to all program deadlines. Once a spot becomes available in the program, we will notify you via email and your program admission will be immediately processed.

You will not be asked to accept your offer of admission again. This means that you will be immediately fully admitted into the program and assessed program fees. Payment of fees will be due within 7 days of your admission into the program. If you do not wish to participate in the program, you must cancel your admission by the Cancellation deadline. See section below: *Program Payment, Fees, and Refunds*.

If you change your mind and no longer want to be on the waitlist, you must remove yourself via the [student applicant portal](#). Failure to do so may result in unintended admission into the program.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that if I accept a Waitlisted Admission Offer, I am agreeing to all program policies and will adhere to all program deadlines. If a spot becomes available, my admission will be immediately processed and I will be assessed program fees.

## Student Accounts

Approximately 48 hours after admission, you will receive an email with your Student ID number and instructions for setting up your CalNet ID and passphrase. Please do this immediately to complete your admission process.

## CalCentral Account

Once you create your CalNet ID and passphrase, you will be able to log in to CalCentral, your main student dashboard. CalCentral is where you will access information about your UC Berkeley student record, your courses, complete required tasks, and pay your fees. Failing to complete these tasks in a timely manner will interfere with your ability to participate in the program.

You must complete the Student Financial Agreement task prior to being able to be enrolled in classes.

Note: You will see the following active hold "Visiting High School Student" under your Status and Hold section. This indicates that you are not eligible to enroll yourself in any courses.

## bMail account

You will be automatically assigned an @berkeley.edu email account based on your CalNet ID. All official communication will be sent to your berkeley.edu email address. You are strongly encouraged to check it daily to ensure you do not miss important communication, such as billing notices, course information, etc.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that I am required to complete all necessary tasks prior to finalizing my enrollment in the program and ensure that my student information remains accurate and up-to-date throughout the program duration.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that my Berkeley email address will be the primary means of communication for all program-related matters, and I am responsible for checking it regularly.

## Program Payment, Fees, and Refunds

### Program Fees

The UC Berkeley Pre-College Scholars: Residential Track Program Fee includes tuition & fees, housing, meals, orientation, excursions & activities, basic health insurance plan, and on-site support. This program fee will be charged immediately upon admission to the program.

Student Fees include the document management fee, etc. These fees will be charged immediately upon enrollment into courses.

The cost of any necessary flights to and from the Bay Area, textbooks, course materials fees, additional health center fees, and all other miscellaneous or personal expenses are the responsibility of the student.

## Program Payment Deadlines

Your fees will be billed in your CalCentral account upon acceptance of your admission. All program tuition and fees must be paid within **seven calendar days** or you will be dropped from the program, and your offer of admission will be revoked. Please allow 3-5 business days for payment processing time.

Note: For information on options available for paying charges on your student account visit our Student & Billing Services webpage [here](#). Fee Payment Plan and Third Party Contracts are not accepted payment options for Pre-College Scholars students.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that payment is due within seven days of accepting my admission. Failure to submit a payment within the seven day window may result in the cancellation of my admission.

## Course Materials Fee & Textbooks

Students will be responsible for purchasing their own textbooks and other required supplies (e.g. scientific calculator). It is up to students to ensure they purchase the correct books, including the required editions, as assigned by the course instructor. Students are not expected to purchase the textbooks before their first class unless specifically instructed to do so.

Some academic departments charge a Course Materials Fee for specific courses, such as those with science or computer labs, photography labs, art supplies, or similar costs. This fee is not included in the program fee and assessed by the academic department, directly to each student's account.

## Other Fees

The Program Fee does not cover the cost of any necessary flights to and from the Bay Area, textbooks, course materials fees, additional health center fees, and all other miscellaneous or personal expenses are the responsibility of the student.

Students enrolled in other special programs, including but not limited to, Summer Abroad or Global Internship program, programs by the College of Environmental Design, professional programs by Haas School of Business or Berkeley Law, may pay additional fee(s) and are subject to additional or separate policies not outlined on the Summer Sessions' website.

Students are expected to resolve any outstanding balances for other fees in their [CalCentral](#) account prior to the end of their summer term.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that I am responsible for resolving any additional fees prior to the conclusion of the program.

## Program Cancellation/Withdrawal

To cancel your participation in the program, you must submit a formal request via the [student applicant portal](#). Writing an email or talking to program staff about your intention to cancel is not considered an official request.

The deadline by which to formally cancel your participation in the program with a refund is **Thursday, April 9, 2026**. If you cancel by this deadline you will receive a refund of program fees. After this date, you are financially liable for the full program fee.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that if I no longer plan to attend, I must submit a cancellation request in my [student applicant portal](#) by **Thursday, April 9, 2026** in order to obtain a refund of program fees. After this date, all fees become non-refundable.

## Financial Liability and Refunds

The Application Fee for non-UC visiting students is strictly non-refundable, even if a student cancels or withdraws from Summer Sessions.

For international students, the International Service Fee becomes non-refundable once a Certificate of Eligibility (I-20) has been issued.

**After the Cancellation deadline (see above), you are financially liable for the full program fee.**

Failure to make payment in no way excludes a student from financial liability and is not considered an official cancellation from the program. You will continue to owe all program fees if you cancel or fail to pay after the cancellation deadline.

Fees that are outstanding for more than 60 days will result in a hold on a student's account that will prevent future registration and enrollment. Additionally, after the term ends, students who have a past due balance may face additional collection action including placement with the California Franchise Tax Board and with collection agencies. Student accounts placed with a collection agency may be reported to one or more credit bureaus without further notification. Once referred to a collection agency, you will be referred to that agency for payment arrangements. See [Student Billing Delinquent Accounts](#).

*Policy Exceptions:* We understand that situations occur that may prevent you from attending or completing the program. See more information on our [Policy Exception process](#).

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that failure to pay is not considered an official cancellation from the program and I will continue to owe all program fees if I cancel or fail to pay after the cancellation deadline.

## Course Enrollment

### Enrollment Process

When you are admitted, you must complete an online Course Enrollment Request Form. The course enrollment request form will be added as a task to your student portal, [CalCentral](#). Program staff will review your selections for eligibility (see below) and enroll you in your course(s). You will not be able to manage your own course enrollment in this program.

### Course Selection Requirements

You will be limited to course offerings according to the session you selected in this application:

- If you selected **Session C** (8 weeks) you may enroll in 2 Session C courses, or 1 Session C course and 1 Session D course. Minimum of 6 units.
- If you selected **Session D** (6 weeks) you will enroll in 2 Session D courses. Minimum of 5 units.

All program participants must be enrolled in a minimum and maximum of 2 courses and meet the full-time unit requirement (based on session).

You must select courses and meet all of the following criteria:

- Courses must be taught in-person. You are not permitted to enroll in fully online courses.
- Courses must be numbered between 1 and 99 (undergraduate, lower division). You will not be permitted to enroll in upper division coursework.
- Courses must have open space available to visiting high school students; You will not be enrolled in any course that has a current waitlist.
- The two courses that are selected should not conflict or overlap with each other's scheduled time. You will not be enrolled if there are any meeting time conflicts and you will be asked to select a different schedule.
- You meet all course prerequisites. This must be evaluated and determined by you.

We highly recommend you [check the courses offered in each session](#) to determine which session would be best for you.

Course enrollment may be impacted by class scheduling, availability, and academic department's discretion. It is crucial to come up with alternative course options in the event that we are unable to process your enrollment request. Failure to get into your requested course(s) does not constitute a valid basis for refund.

## Enrollment Changes

All program participants must consult with program staff regarding any enrollment changes (drop or add a new course) after the initial submission of their Course Enrollment Request Form. All enrollment changes must be processed by Program staff. In an extenuating circumstance where students must make enrollment changes, you must do so by reaching out to the Pre-College Scholars program at [precollege@berkeley.edu](mailto:precollege@berkeley.edu)

### Course Cancellation

Although very few courses are cancelled, UC Berkeley Summer Sessions reserves the right to cancel a course if it has not enrolled to an adequate level prior to the beginning of the course's instruction. Adequate course enrollment is determined by Berkeley Summer Sessions' sole judgment. The sponsoring

academic department may also cancel courses based on their internal criteria. In the case of course cancellation, all enrolled students are notified by email.

If the course is cancelled, please consult with program staff regarding your options. All program participants must be enrolled in 2 courses.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I agree to only select courses that meet all course selection requirements above.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that course enrollment may be impacted by class scheduling, availability, and academic department's discretion, and it is my responsibility to come up with alternative course options in the event that the program is unable to process my enrollment request or if courses get cancelled later. Failure to get into my requested course(s) does not constitute a valid basis for refund.

## Housing and Community Living

The UC Berkeley Pre-College Scholars: Residential Track is designed to provide students with a unique living and learning experience. Housing is an integral part of this program, fostering a supportive and collaborative environment where participants can connect, grow, and thrive as a community. As room and board are provided by the program, students do not need to make their own housing arrangements. To ensure fairness and balance within the community, all housing assignments are pre-determined, and changes or trades are not permitted.

This residential experience also comes with important responsibilities. Participants are expected to uphold the values of community living by adhering to policies such as curfews, maintaining cleanliness, and respecting guidelines for travel outside the City of Berkeley. These rules are designed to create a safe, respectful, and enriching environment for everyone. Embracing these expectations allows students to fully immerse themselves in this transformative experience.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that I will **not** need to apply for my own housing in this program as room and board is provided by the program and included in the program fees. Rooms are pre-assigned in Pre-College residential housing and may NOT be changed or traded with others.

\_\_\_\_\_ (Student's initials) \_\_\_\_\_ (Parent's initials) I understand that this is a Residential program, a living and learning community, where I am governed by important policies and regulations that are listed on the Student Code of Conduct including curfews, travel during the program outside of the City of Berkeley, and cleanliness.

## Health and Wellness

### Mandatory Health Insurance Requirements

All students will automatically be enrolled in the program student health insurance plan.

### Medical Information Form

After acceptance into the program, students will be asked to submit the Medical Information form. While providing information on this form is voluntary, students are encouraged to disclose any accommodations (physical, mental, academic, etc.), health conditions, allergies or dietary restrictions on the form. We will try our best to support any students with accommodation requests and/or health needs. Please reach out to our team with any concerns.

### Measles and Varicella Vaccines

All students are required to get the Measles (MMR), and Varicella (chickenpox) vaccines prior to the program. The Varicella vaccine is only recommended if you have never had the chickenpox virus.

If you are unable to obtain the MMR and/or the Varicella vaccines prior to your arrival to Berkley, you can visit UC Berkeley's University Health Center once you arrive and receive the needed [vaccine\(s\) which are at an additional cost](#). For more information, please visit the [immunizations page](#) on the [University Health Services website](#).

## International Students

### Visa Information

[International students](#) should be aware of all policies and requirements related to their visa for the program. All international students are expected to attend the program on the appropriate student visa (F-1). Attending the program on a non-student visa may result in violation of your status in the country and we are unable to provide any advising or support to non-student visa holders.

# Agreement to Terms & Conditions

By signing this document, you certify and acknowledge that you have reviewed and accept all terms and conditions published on the Pre-College Scholars and Summer Sessions website, in your application, and the policies highlighted above.

If you have any questions about these policies, please review our [Pre-College Scholars Help Center](#) or contact [precollege@berkeley.edu](mailto:precollege@berkeley.edu) prior to signing this agreement.

I have read and understood the provisions of this agreement, and understand that I am free to obtain advice from legal counsel of my choice, at my expense, to interpret these provisions. By signing below, I acknowledge that I have freely and voluntarily entered into this agreement.

I, \_\_\_\_\_ (Custodial Parent/ Legal Guardian), hereby

First Name      Family Name

certify that I am the parent or guardian of the person named above, and I do hereby give my consent without reservation to the foregoing on behalf of them.

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Signature of Custodial Parent / Legal Guardian

First Name      Family Name      Date

I have read, understood, and agreed to the terms of this agreement: \_\_\_\_\_ (Student's initials)

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Signature of Student

First Name      Family Name      Date

**IMPORTANT: Your application will not be complete until all forms are signed electronically via Docusign by both the Student and the Custodial Parent / Legal Guardian. The Docusign packet will be first sent to the student's email address to add their signature, then when completed the packet will be sent to the Parent/ Legal Guardian's email address to add their signature. It is the student's responsibility to ensure that the email addresses of both the Student and the Parent/ Legal Guardian provided in the application are correct.**

*Please address any questions regarding this form to [precollege@berkeley.edu](mailto:precollege@berkeley.edu).*