Switzerland
UCEAP Advising Notes

Objective of the Advising Notes Document
This document is an advising tool written by a Berkeley Study Abroad adviser to review program specific details that may impact a student’s decision to apply for a UCEAP program. The document is not a summary of eligibility requirements, academic, housing, application and other logistical details freely available to students on the UCEAP and BSA website. If any concerns you have are not addressed on the UCEAP website or the Advising Notes document, please contact the BSA adviser for this program.

Advisor Contact Information
For BSA Adviser name, email and drop-in advising hours, visit our website.

Selection for Spring Program announced by July 1st - Pre-Departure Processing Starts mid-July
The UCEAP Switzerland pre-departure process begins almost immediately after selection is announced. Students who plan to be studying abroad during the Summer or Fall immediately after the application/selection period ending July 1st should be aware that they will have to be able to handle pre-departure paperwork requirements via email and the post office. The first requirement will be the University of Geneva host university application sometime in mid-July, followed by pre-departure paperwork and the Switzerland visa. Students who will be out of the country during the summer and/or fall semester prior to participation should contact the Swiss Consulate in the U.S. to find out what will be necessary to apply for the Switzerland visa from abroad.

Academics
Students need to verify with all of their instructors (preferably in writing) at the beginning of the semester that they can get a letter grade for their courses

Eligibility Requirements
Students need to complete 2 semesters of French to participate on the program. The University of Geneva does not offer beginning French language courses. Additionally many of the practical aspects of attending the University of Geneva require an understanding of the French language.

Program Options & Summer Housing
Students can do the Spring program (coursework only) or the Spring + Summer program. If students stay for the summer internship they will be able to remain in UNIGE-provided housing, which is much cheaper than renting on one’s own.

Summer Internships
Internships are not guaranteed. You will need to put in a significant amount of time and effort into securing your internship position. The Internship Coordinator is available for support but he is not responsible for finding your internship.
You may need to start working at your internship part-time during the semester (12-15 hours per week). Many organizations are used to having interns for periods much longer than 2 months so you will need to be flexible with your start date.

Work Permits are not required for you as an exchange student with the University of Geneva. If an internship provider requests a work permit from you, notify the internship coordinator immediately so they can contact your internship provider to clarify work permit issues.

**Examples of Previous Internship Placements**
As stated above, placement is not guaranteed and internships vary from year to year. Future internships will not necessarily mirror these examples of previous internship placements.

*Geneva for Human Rights*
Attended selected sessions of the UN human rights organizations and mechanisms, prepared analytical reports, and attended meetings of UN treaty bodies.

*CAUX- Initiative of Change Foundation*
Created website content for events and programs, conducted interviews of speakers and participants, drafted press releases, and produced content for social media platforms.

*Geneva Peacebuilding Platform*
Provided logistical and programmatic support for the Safer Cities Conference and Geneva Peace week. Assisted with interviews, provided transcription support and edited videos.

*Graduate Women International*
Managed social media and email communications, fundraised, prepared reports, and contributed to the written statement for the Human Rights Council to be submitted to the commission on the status of women.

*ICTSD- Environment and Natural Resources Programme*
Wrote op-eds and articles, researched, and contributed to social media posts.

*International Centre of Migration Health and Development*
Researched how climate change affects migration and migration patterns, and diabetes in migrant populations.

*International Telecommunications Union ITU*
Designed promotional materials, analyzed Chinese Digital Object Architecture based applications, analyzed IoT based interoperability solutions deployed by China, and assessed drone registration environment policies.

*World Federation of United Nations Associations (WUFNA)*
Contributed to weekly reports on trade and environment issues, policy research, and dialogues on fisheries/ocean health trade policy. Drafted articles, performed background research, provided administrative and human resources support, and coordinated event logistics.

*UICC Global Cancer Control Advocacy and Networks*
Contributed to the design, development and implementation of new activities in the UICC advocacy portfolio, developed monthly newsletters, analyzed the advocacy network engagement approach, and drafted reports.