United Kingdom - England
London College of Communication
UCEAP Advising Notes

Objective of the Advising Notes Document
This document is an advising tool written by a Berkeley Study Abroad adviser to review program specific details that may impact a student's *decision to apply* for an EAP program. The document is *not* a summary of eligibility requirements, academic, housing, application and other logistical details freely available to students on the UCEAP and BSA website, and reviewed by a student in the Program Self-Assessment. If any concerns you have are not addressed on the UCEAP website, in the Program Guide or the Advising Notes document, please contact the BSA adviser for this program.

Advisor Contact Information
The BSA Adviser for England is Amy Veramay (averamay@berkeley.edu).

Applications 2019-20
You can use the document "Preparing for the UCEAP application" to assist you.
http://studyabroad.berkeley.edu/uceap-how-apply

Berkeley students will start their application via the Berkeley Study Abroad website. From within this interactive application, students will be instructed to complete a secondary application in the MyEAP system. Later on in the process, students will also apply directly to their host university.

Program options
Due to the LCC calendar, UCEAP students are only allowed to study abroad on this program during the spring or year. Fall term is not currently an option.

Major Restrictions
LCC will only accept applicants with majors that closely match UAL's own majors and prerequisites. LCC is open to the following majors: Literary Journalism, Media Communications, Media and Cultural Studies, or Game Design.

Additional information for LCC: Majors suitable for this program are defined broadly and may include English Language, English Literature, Communication, Media Studies, History, Politics, International Relations, or Sociology. It is important that the applicant's personal statement demonstrates a strong academic/professional interest in journalism/media. This interest can be grounded in the major or minor, but it can also be enhanced by journalism experience outside formal education such as internships, project work, and work experience
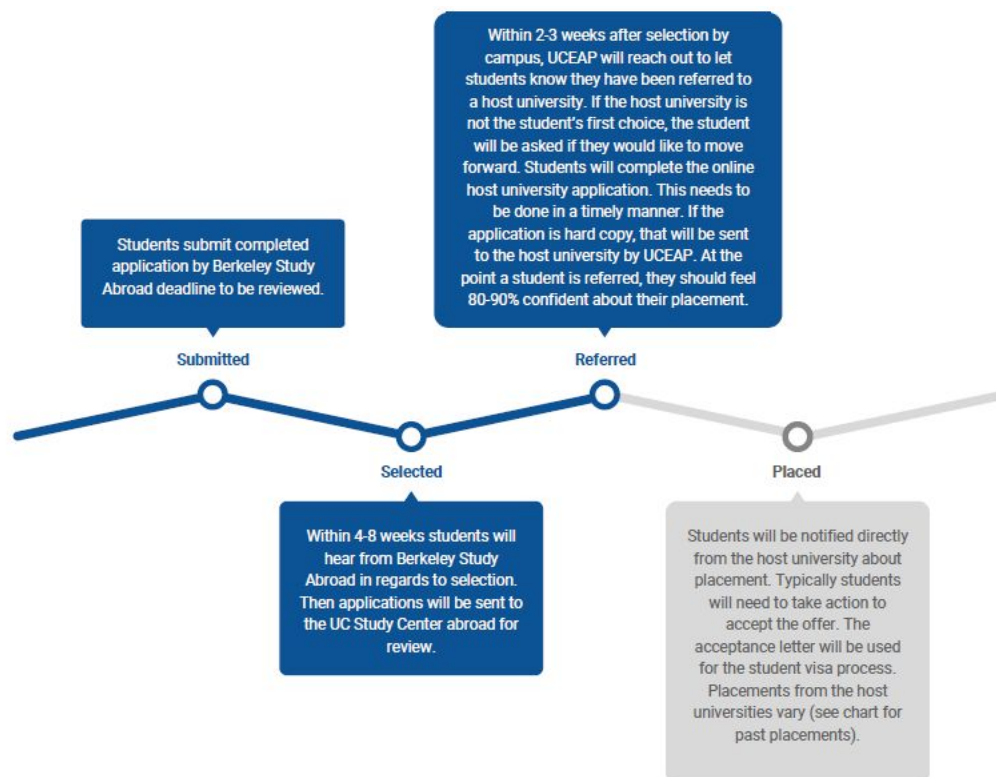
Courses
Students choose a track with set courses depending on the term. Please note you cannot combine courses from different tracks.

Impacted Program

This program has a very limited number of spaces. In late June, you will be notified if you need to complete LCC's own online application. If you are not selected at that time you will be asked if you would like to submit documents to apply to another university in the UK.

To make a strong application for this program, I encourage students to craft a very strong statement of purpose. This is read by the admissions department at LCC. Make sure to make strong connections to the courses you intend to take, the mission of the university, and the mission of the department.

Selection Timeline and Terminology

Within 2-3 weeks after selection by campus, UCEAP will reach out to let students know they have been referred to a host university. If the host university is not the student's first choice, the student will be asked if they would like to move forward. Students will complete the online host university application. This needs to be done in a timely manner. If the application is hard copy, that will be sent to the host university by UCEAP. At the point a student is referred, they should feel 80-90% confident about their placement.

Students submit completed application by Berkeley Study Abroad deadline to be reviewed.

Submitted

Selected

Referred

Placed

Within 4-8 weeks students will hear from Berkeley Study Abroad in regards to selection. Then applications will be sent to the UC Study Center abroad for review.

Students will be notified directly from the host university about placement. Typically students will need to take action to accept the offer. The acceptance letter will be used for the student visa process. Placements from the host universities vary (see chart for past placements).

Selection into the LCC program happens at the campus level. Your application is then forwarded to UCEAP and the UK for further review. The Resident Director in London will select your application for "referral" to a specific host university. The UCEAP office will then notify you via email to check your "referral" status on MyEAP. After students complete all necessary pre-departure paperwork and procedures, their status will be changed to "placed." In almost all instances, your "referral" equals your "placement." Placement at LCC over the last couple years have come in September/October for spring students. You can check this chart to see when students have been placed at your host university in the past.

If placement at any institution other than your first choice host university is not acceptable to you, you can consider an independent study abroad programs or look into applying directly to the university.

Cohort

This program allows students to take courses alongside local British students, as well as international and UC system-wide students. To see how big the UCB cohorts were per university, check out this chart.

Delayed Grades from Abroad: Important for Seniors
Depending on the host institution, UCEAP will transmit your UCEAP courses, units, and grades to Berkeley up to 90 days after your program officially ends. You cannot be administratively graduated until your UCEAP grades are reported to Berkeley, are posted to your transcript, and a degree audit is conducted.
The Berkeley Office of the Registrar only administratively graduates students (a.k.a. degrees are "posted" to transcripts) three times per year: October for students with a summer anticipated graduation date, February for students with a Fall anticipated graduation date, and July for students with a Spring anticipated graduation date. If your EAP grades arrive after degrees are posted for your term of participation, your degree will be processed and posted to your transcript with the next term's degree list.

You can review this chart to see when students at your host university in the past have had their EAP grades transmitted to the Berkeley Office of the Registrar. Factoring in a 1 to 4-week delay for grades to appear on your Berkeley transcript, determine when your degree is likely to be posted by the Berkeley Office of the Registrar (October, July or February).

If you determine that your grades are likely to arrive later than the term you need to graduate from Berkeley to stay eligible for your graduate program or another post-graduation opportunity, contact the program/employer you are applying to as early as possible. Ask about their policy on delayed graduation due to study abroad participation. Find out how long they can wait for UCEAP grades to be recorded on your official Berkeley transcript and for your degree to be posted by the Berkeley Office of the Registrar.

Ask your graduate program or employer if you can provide some academic information while waiting for your UCEAP grades or Berkeley diploma. If courses and grades do not yet appear on your Berkeley transcript, ask the program/employer if it will accept an official "Verification of UCEAP Coursework." This is a letter from UCEAP verifying dates of UCEAP attendance and giving the estimated dates of arrival for course titles, units, and grades. You can get this letter from your BSA Campus Adviser or from your UCEAP Academic Specialist for your program. If your UCEAP grades already appear on your Berkeley transcript but you are waiting for your degree to be posted, you can also request a Certificate of Completion. Read more about Transcripts and Diplomas on the Office of the Registrar website.

Brexit
Matt Beech – Brexit and its Aftershocks
Brexit: Your simple guide to the UK leaving the EU

EAP Alums
EAP alumni are one of your best resources for information about the program. If you would like to be put in touch with alums, simply send the BSA Adviser an email with your list of questions and the contact information of returnees who have agreed to be contacted will be shared.

EAP Alum-Created Resources
Some of our returnees have created presentations to share with others. You can look at their work through the Student Created Resource Google folder that we will continually update with tips, example schedules and presentations from students who have participated in this program.