

Arts, Politics, Society & Space

UC Center London

UCEAP Advising Notes

Objective of the Advising Notes Document

This document is an advising tool written by a Berkeley Study Abroad adviser to review program specific details that may impact a student's *decision to apply* for an EAP program. The document is *not* a summary of eligibility requirements, academic, housing, application and other logistical details freely available to students on the UCEAP and BSA website, and reviewed by a student in the Program Self-Assessment. The best source of detailed program information is always the [UCEAP Program Guide](#) from the prior academic cycle. If any concerns you have are not addressed on the UCEAP website, in the Program Guide or the Advising Notes document, please contact the BSA adviser for this program.

Advisor Contact Information

The BSA Adviser for Ireland is Katie Weibel (weibel@berkeley.edu). Katie has spent time traveling England and would be happy to help you compare universities/cities in this program. Her drop-in hours are Tuesdays 10-12, Thursdays 1-2, Fridays 2-3, or by appointment.

Applications 2019-20

You can use the document, "Preparing for the UCEAP application" to assist you.

<http://studyabroad.berkeley.edu/uceap-how-apply>

Berkeley students will start their application via the Berkeley Study Abroad website. From within this interactive application, students will be instructed to complete a secondary application in the MyEAP system.

An Important Note about the Program

The London Fall Program is not an immersion program because you are living and studying with other UC students. If, you are interested in diverse coursework, studying at a British university, meeting Brits, or having more of an "immersion" study abroad experience, check out the [UCEAP English Universities](#) program and speak with Katie.

Internships

The internships are all entry-level positions and do not require previous experience or specific skills. These are not decision-making positions of responsibility but are an opportunity for students to learn more about the UK, work in the UK, and gain experience in their field of interest.

You will be emailed a Course Choice Form by ACCENT at the end of April. Follow the instructions and return it to the indicated email address by the stated deadline. An "Internship plus Workforce Course" will be one of the course choices. HOWEVER, there is a limited number of internships available. The number of allowable internships is set by the UK government and changes annually. Due to the internships being potentially limited, students who choose the Internship elective will also need to select an alternative course in case they are not placed in an Internship.

Internship details, instructions, deadlines, and the Internship application will be available at a later date. Applicants will be alerted by email when updated information becomes available.

The Internship requires a Tier 4 Student Visa before departure (approx 400 GBP) and an additional program fee (approx 400 GBP). These costs are factored into students' financial aid packages.

All Internship students must be financially prepared to pay the Tier 4 visa application fee well before receiving their financial aid refund (if applicable) and final internship placement.

Travel Advisory

You may not travel to or through the Republic of Ireland on your way to the United Kingdom. Do not book your flight on Aer Lingus, as it will make a stop in Dublin on its way to the U.K.

Due to lengthy Tier 4 Student Visa processing times, travel after the UC term ends and before this EAP program begins is **strongly discouraged** for Internship students. Internship students should discuss any potential pre-program travel plans with the BSA Adviser. Additional instructions on travel and entry clearance will be provided in your UCEAP Pre-Departure Checklist, which will be available to you after you have been selected for the program.

Delayed Grades from Abroad: [Important for Seniors](#)

Depending on the host institution, UCEAP will transmit your UCEAP courses, units, and grades to Berkeley up to 90 days after your program officially ends. You cannot be administratively graduated until your UCEAP grades are reported to Berkeley, are posted to your transcript, and a degree audit is conducted.

The Berkeley Office of the Registrar only administratively graduates students (a.k.a. degrees are "posted" to transcripts) three times per year: October for students with a summer anticipated graduation date, February for students with a Fall anticipated graduation date, and July for students with a Spring anticipated graduation date. If your EAP grades arrive after degrees are posted for your term of participation, your degree will be processed and posted to your transcript with the next term's degree list.

You can review this [chart](#) to see when students at your host university in the past have had their EAP grades transmitted to the Berkeley Office of the Registrar. Factoring in a 1 to 4-week delay for grades to appear on your Berkeley transcript, determine when your degree is likely to be posted by the Berkeley Office of the Registrar (October, July or February).

If you determine that your grades are likely to arrive later than the term you need to graduate from Berkeley to stay eligible for your graduate program or another post-graduation opportunity, contact the program/employer you are applying to as early as possible. Ask about their policy on delayed graduation due to study abroad participation. Find out how long they can wait for UCEAP grades to be recorded on your official Berkeley transcript and for your degree to be posted by the Berkeley Office of the Registrar.

Ask your graduate program or employer if you can provide some academic information while waiting for your UCEAP grades or Berkeley diploma. If courses and grades do not yet appear on your Berkeley transcript, ask the program/employer if it will accept an official "Verification of UCEAP Coursework." This is a letter from UCEAP verifying dates of UCEAP attendance and giving the estimated dates of arrival for course titles, units, and grades. You can get this letter from your BSA Campus Adviser or from your UCEAP Academic Specialist for your program. If your UCEAP grades already appear on your Berkeley transcript but you are waiting for your degree to be posted, you can also request a Certificate of Completion. Read more about Transcripts and Diplomas on the Office of the Registrar website.

EAP Alums

EAP alumni are one of your best resources for information about the program. If you would like to be put in touch with alums, simply send the BSA Adviser an email with your list of questions and the contact information of returnees who have agreed to be contacted will be shared.

EAP Alum-Created Resources

Some of our returnees have created presentations to share with others. You can look at their work through the [Student Created Resource Google Drive folder](#) that we will continually update with tips, example schedules and presentations from students who have participated on this program.